

## Official Notice of Election

**2022 USASA Board (1 January– 31 December 2022)**

### General Information

The University of South Australia Student Association is a not-for-profit, student-run organisation that exists to support all students at UniSA. Each October, the students of UniSA elect 15 Board Representatives for the following year.

All the important information about this election can be found on this official notice, but if you want to find out more visit [USASA.SA.edu.au/Election](https://USASA.SA.edu.au/Election).

**Returning Officer:** Debra Arnold ([debra@thirdsectormangement.com.au](mailto:debra@thirdsectormangement.com.au))

**Assistant Returning Officer:** Bridget Laffy ([bridget.laffy@unisa.edu.au](mailto:bridget.laffy@unisa.edu.au))

### Important Dates

#### Nominations Open:

9am Monday 6 September – 4pm Friday 17 September

#### Voting Open:

9am Monday 11 October– 4pm Friday 15 October

#### Provisional Results Announced:

5pm Friday 15 October

### General Eligibility Requirements

You are eligible to nominate for this election if you:

1. Are an ordinary member of USASA (UniSA student with an enrolment or approved leave in 2021); **and**
2. Are an onshore student of UniSA (not an exchange or overseas student); **and**
3. Have never previously been removed from (or involuntarily vacated from) a position on the USASA Board; **and**
4. Are not a permanent or fixed-term contract employee of USASA or UniSA; **and**
5. Have never been convicted of any indictable offence or any offence involving fraud, theft, or dishonesty; **and**
6. Agree to comply with all the requirements and conditions of the Liquor and Gambling Commissioner (SA) that may be imposed on Board Members in connection with any application for a liquor license by USASA; **and**
7. Meet the additional requirements for the specific position that you are nominating for (see page 2).

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### Vacancies and Additional Eligibility Requirements

<b>President</b>	Any student enrolled at any campus
<b>Postgraduate Student Representative</b>	Any student enrolled in a postgraduate program*
<b>Aboriginal &amp; Torres Strait Islander Student Representative</b>	Any student who is Aboriginal or Torres Strait Islander
<b>International Student Representative</b>	Any student enrolled as an International student
<b>City East Undergraduate Representative</b>	Any undergraduate* student with City East as their home campus
<b>City East Representative</b>	Any student with City East as their home campus
<b>City West Undergraduate Representative</b>	Any undergraduate* student with City West as their home campus
<b>City West Representative</b>	Any student with City West as their home campus
<b>Magill Undergraduate Representative</b>	Any undergraduate* student with Magill as their home campus
<b>Magill Representative</b>	Any student with Magill as their home campus
<b>Mawson Lakes Undergraduate Representative</b>	Any undergraduate* student with Mawson Lakes as their home campus
<b>Mawson Lakes Representative</b>	Any student with Mawson Lakes as their home campus
<b>Mount Gambier Representative</b>	Any student with Mount Gambier as their home campus
<b>Whyalla Representative</b>	Any student with Whyalla as their home campus
<b>UniSA Online Student Representative</b>	Any student with UniSA Online as their home campus

**Home Campus:** Your home campus is defined by the program you are enrolled in and which campus that it is associated with. UniSA Online is considered a campus. Your home campus may not be the campus where you have most of your classes. If you are unsure, please contact Campus Central on 1300 301 703.

\*A student enrolled concurrently in both a postgraduate and undergraduate program is considered a postgraduate student

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### How to Nominate:

1. All nominations must be submitted through the specified online form which will be accessible from [USASA.sa.ed.au/Election](http://USASA.sa.ed.au/Election) from 9am Monday 6 September.
2. All nominations must be received during the specified nomination period.
3. Candidates may nominate for two positions on the Board but can only be elected to one.
4. You must select a compulsory candidate briefing session to attend (conducted live via Zoom in the week after nominations close).
5. You must upload a copy of your student ID card (or enrolment summary if you do not have one) and check the box declaring that you fulfil all the eligibility criteria for the role(s) that you have nominated.

### How to Submit Policy Statement:

1. It is a requirement that all candidates submit a policy statement and photograph to the Returning Officer.
2. You will be emailed a specific upload link for these once nominations have closed and the Returning Officers have checked your provisional eligibility.
3. The Returning Officer will confirm the deadline for the submission of the policy statements and photographs at the compulsory candidate briefings that will take place the week after nominations close.
4. Policy statements must be no more than 250 words and are what students will see before they cast a vote (write what you want the voters to know about you).
5. Photographs must be 200x200 px, be \*.jpg or \*.png, and be smaller than 256kb.
6. All candidates will receive an email confirming whether their nomination statement(s) and photograph(s) have been approved, or whether the Returning Officer requires them to be revised and resubmitted.

### How to Vote:

1. If more than two nominations are received for any position, an election will occur.
2. Voting will be conducted electronically via the online platform, BigPulse.
3. All students will receive an email with a unique link to the electronic ballot form.
4. Students may vote any time after receiving the email until 4pm Friday 15 October.
5. All students may vote for the positions of President, Postgraduate Student Representative, Aboriginal & Torres Strait Islander Student Representative, and International Student Representative.
6. The remaining Undergraduate/Campus Representative positions can only be elected by students also enrolled at that home campus.
7. Recording [1] against someone's name will indicate that they are your first preference, and you have the *option* to number the remaining candidates according to your preference by [2], [3], and so on.
8. The vote and count will be conducted using the optional preferential proportional representation method.