



Club Name _____

Student Name _____

Student ID _____

Mobile Number _____

Email _____

Event Name _____

Event Date/s _____

Location of Event _____

Event Start Time _____

Item/s Requested (please tick) Please review the hire list for replacement cost and further equipment information.

- | | |
|---|---|
| <input type="checkbox"/> Square Card Reader | <input type="checkbox"/> USASA 3m x 6m Marquee
– Please circle units required 1 2 3 4 |
| <input type="checkbox"/> BBQ Kit | <input type="checkbox"/> Table Cloth
– Please circle units required 1 2 |
| <input type="checkbox"/> Portable PA | <input type="checkbox"/> Trestle Tables
– Please circle units required 1 2 3 4 |
| <input type="checkbox"/> Giant Jenga | City West Hire Only |
| <input type="checkbox"/> Cash Box | <input type="checkbox"/> Heatlie BBQ |
| <input type="checkbox"/> Apple iPad | City East, Magill and Mawson Lakes Only |
| <input type="checkbox"/> Assorted Board games | <input type="checkbox"/> Outdoor Kitchen – Requires FM-157 form |

Please email the completed form to USASA.clubs@unisa.edu.au a minimum 7 working days in before the requested hire date.

You will receive an email to confirm your booking and details on how you can arrange collection/delivery of the equipment. USASA will arrange the movement, set up and pack down of Marquees, Trestle Tables and BBQ's with FM Assist when events are held on campus on week days. Please note that weekend or after hours bookings, or set up for large events may incur a handling fee.

I have read and agree to the terms and conditions of this hire agreement.

Signed _____ Date _____





ITEMS (Please Tick)	Hire Fee (per day unless otherwise agreed)	Replacement cost
PA System Behringer MPA40BT All In One Portable PA Speaker System 1 unit per campus	On Campus Free Off Campus \$50	\$400
Apple iPad (includes cover and iPad power cord) 2 unit iPad	On Campus Only. Free to hire.	\$400
Square Card Reader	On Campus Free Off Campus Free	\$60
Giant Jenga 1 unit per campus	Free to hire. On campus only	\$150
Board Games Scattegories, Trouble, Small Jenga, Uno, Playing cards	On Campus Free	Scattegories: \$25 Trouble: \$15 Small Jenga: \$25 Uno: \$10 Playing Cards: \$5
USASA Branded Marquees 2 units: 6m x 3m 2 unit: 3m x 3m Includes weights, protective bag and set up instructions	Free to hire. On campus only	\$1,000 each
Trestle Tables Up to 5 units available Top: 180cm x 70cm	Free to hire.	
Heatlie BBQ - 2 attached side tables, warming drawer, splash back, lid, cover, gas bottle, fire blanket	City West only. Free to hire. Includes full gas bottle, cleaning kit, fire blanket and USASA aprons. The club is responsible for returning the BBQ is clean. If the BBQ is not cleaned to our satisfaction the club will be charged at \$20 cleaning fee.	\$2,000
USASA BBQ Kit 1 unit at each campus. Contains: Food tray Dish brush Chopping board Multi-purpose cleaner Dish washing liquid Tongs Selleys BBQ Tough Clean BBQ Buddy Chux wipes (spatula) Dish scourer scrubs BBQ grill Hand sanitiser brush Bin liners Paper towel roll Disposable gloves	On Campus Only. Free to hire. The Club is responsible for returning all equipment clean and ready for the next club to use. Unclean items may result in a ban on hire or a replacement charge.	\$50



Hire Terms and Conditions

1. DEFINITIONS

In this agreement the following expressions shall have the following meanings:-

25.1 "USASA" is University of South Australia Student Association

25.2 The "Hirer" is the person identified under Student Name on this form as hiring equipment from USASA

25.3 The "Equipment" and the "Hired Goods" means all equipment supplied to the Hirer.

2. INSPECTION

The Hirer has inspected the equipment prior to taking possession of the equipment and:-

1.1 Is satisfied that the equipment is clean, in good repair and in working order;

1.2 Is aware of the proper use for which the equipment is designed and is satisfied that it is suitable for the purpose required;

3. USE OF EQUIPMENT

The Hirer agrees that the equipment is to be used:-

2.1 In a proper manner;

2.2 For the purpose and within the capacity for which it was designed;

4. PERIOD OF HIRE

The period of Hire is as indicated on this form only. The item must be returned by the date specified on this form.

5. RETURN OF EQUIPMENT AND TERMINATION

The Hirer agrees to return this equipment to the USASA Counter where the item/s were hired, during the regular business hours of 10am-4pm each academic day.

6. LATE RETURN

If the equipment is not returned at the end of the hire period, the Hirer may be charged a late return fee of \$20 per day, at the discretion of USASA.

7. EQUIPMENT FAILURE

USASA shall in no circumstances be liable for any loss or distress sustained by the Hirer caused directly or indirectly by hire equipment failure.

8. LOSS & DAMAGE

The Hirer may be liable for the cost of replacement of equipment lost, stolen or badly damaged while in their possession, at USASA's discretion. The Hirer agrees to advise USASA immediately of the loss, theft or damage. Refer to 'USASA Clubs Equipment Hire List' for item listings and recommended retail pricings.

9. LOAN OF EQUIPMENT

The Hirer may not loan the equipment to third parties without USASA's permission.

10. INDEMNITY

The Hirer agrees to accept full responsibility for all claims in respect of any injury to persons, loss of productivity or poor performance in the examination arising out of the use or failure of the equipment during the hire period whether or not due to the negligence of USASA, or its employee and agrees to indemnify the USASA with respect to these claims.

11. SEVERABILITY

The provisions of this contract shall be severable, so that the invalidity, unenforceability, or waiver of any of the provisions shall not affect the remaining provisions.

12. AUTHORISATION

The Hirer is doing so on behalf of the club specified on this form. USASA reserves the right to withdraw funds from the club finances for the recovery of any hire costs, repairs, replacements or incidentals if all or any of the above conditions are not met.

