

Minutes of the USASA Board Meeting

Monday 9 October 2017

6.00pm Jeffrey Smart Building JS6013

Present:	Kayla Dickeson: President and Meeting Chair
Board Members:	Han Nguyen, City East Rep Natansh Modi, City East Rep Ryan Kennealy, City West Rep Louise Kyriaki, Post Grad Rep Jordan Mumford, Mawson Lakes Rep Ryan Colsey, Magill Rep Jordan-Leigh Graeber, Aboriginal & Torres Strait Islander Rep Jivan Jothi, Mawson Lakes Rep Zahra Darwishi, City West Rep Carey Moore, Magill Rep Kemal Brkic, Whyalla Rep Julie Baum, Mount Gambier Rep [via phone] Luke Le, International Rep Bridget Laffy: Student Representative Support Officer
Advisors:	Arthur Siow, Legal Advisor
UniSA Observer:	Allan Tabor, Director Student and Academic Services
Minute Secretary:	Suzanne Heaton
Apologies:	Daniel Randell, General Manager Nick Anderson

The President declared the meeting open at 6.09pm.

1. Meeting Opening

1.1 Acknowledgement of Country

The Board of USASA respects the Kurna and Barngarla Peoples' spiritual relationship with their country and that today we meet on the land of the Kurna people and recognise the Kurna people as the custodians on the land where we meet. We recognise and respect their cultural heritage, beliefs and relationship with the land and acknowledge that they are of continuing importance to these people living today.

1.2 Apologies

The Chair noted the apologies of:

Daniel Randell, General Manager and Nick Anderson

1.3 Conflicts of Interest

The Chair stated:

‘that all Members and officers in attendance declare that they have read and considered all papers within this agenda that require decision making and have no known conflict of interest or potential conflict of interest with respect to those matters.’

1.4 Previous Minutes

1.4.1 Confirmation – August 2017 Minutes

Motion: That the minutes of the August 2017 Board meeting conducted on 4 September 2017 were accepted as an accurate record of the meeting.

All were in favour and the Motion was carried.

1.4.2 Matters Arising / Action Log

2.2 Students for Academic Review

Complete

3.2 UniSA Online

Complete

2.5 Special Consideration

Ongoing

2.2 Education Conference

Complete

1.4.2 Matters Arising

Ongoing

2.3 Election Timeline

Ongoing

2.2 Magill Representative

Complete

3.2 CISA Disaffiliation

Kayla Dickeson will review and report at the next Board meeting [as well as the Finance Committee]

4.2 General Manager's Report

Deferred

1.5 Items for Starring

There were no further Items for Starring

2. Matters for Decision

2.1 Perpetual Investment Portfolio (Finance Committee)

Natansh advised at the September meeting the Committee received a presentation from Andrew Goodhand regarding an investment management proposal from Perpetual Private. After the presentation, the Committee discussed the proposal and considered the way forward. There was a generally positive view of the proposal by the committee, noting the following:

- That the fee of 0.55% whilst consistent with the market would be worth negotiating, and;
- That proceeding with the proposal would require an adjustment to the Investment Policy

Recommendation: The finance committee recommends that the investment policy be amended to reflect the proposed investment portfolio plan

That USASA agrees to the proposal from Perpetual Private to manage the associations investment funds for an initial term of 12 months

Motion: That the above recommendation be accepted.

That Nick Anderson provide further details, if required, at the November 2017 Board meeting.

That Natansh advise dollar value being invested at the next Board meeting.

The decision was deferred to the November Board Meeting.

2.2 CAPA Affiliation [Louise]

Louise advised there are approximately 3,800 FTE (full time equivalent) postgraduate students enrolled at UniSA. CAPA is “the peak body representing the interests of Australia’s...postgraduate students”, representing postgraduate associations across Australia. As part of Louise’s role she has prepared the tabled report to provide the USASA Board with an overview of the organisation. Louise hopes that the information can be used by future Postgraduate Representatives to assist in planning and decision making.

Recommendation: That the USASA Board does not affiliate to the Council of Australian Postgraduate Associations (CAPA).

Motion: That the above recommendation be accepted.

Moved: Louise Kyriaki Seconded: Natansh

All were in favour and the Motion was carried.

2.3 Board Code of Conduct [Daniel Randell]

With Daniel being an apology, Bridget advised is a clause in the USASA Constitution that Board Members may be asked to supply a police check. This amendment will make that information more accessible and consolidates the information given at Board induction.

Motion: That the Board approves the amended Board Code of Conduct

Moved: Kayla Dickeson Seconded: Carey Moore

All were in favour and the Motion was carried.

2.4 BBQ at City East [Han and Natansh]

Natansh advised the Board that City East would like to ask for approval of the funds for the City East BBQ on 18 October 2017 from 11.00am to 1.00pm. with the main purpose of this BBQ being to tie in the Student Catchups program being run at the City East program.

Motion: That the Board approve an allocation of funds to a maximum of \$115.00 and that the BBQ be held on 19 October 2017.

Moved: Natansh Seconded: Han Nguyen

All were in favour and the Motion was carried.

2.5 Leave Request [Natansh]

Natansh requested leave from attending the Board meeting to be on 6 November 2017 due to exams.

The Finance Report was noted and taken as read.

4.5 Board Members' Reports

The Board Members' Report was noted and taken as read and highlighted during the meeting.

4.6 Committee Meeting Minutes

4.6.1 Clubs Committee

The Clubs Committee minutes were noted and taken as read.

4.6.2 Welfare Committee

The Welfare Committee minutes were noted and taken as read.

4.6.3 Governance Committee

The Governance Committee minutes were noted and taken as read.

4.6.4 Finance Committee

The Finance Committee minutes were noted and taken as read.

4.6.5 Education Committee

The Education Committee minutes were noted and taken as read.

5. Any Other Business

5.1 Focus Group

Kayla and Zahra discussed the Focus Group and the changes regarding the Business Group from a 13 week semester to a 10 week semester. Kayla and Zahra to provide a report at the November 2017 Board meeting after feedback has been collected.

Action: That Ryan K provides a report to Kayla detailing feedback received on Business Group Semester changes.

6. Meeting Closure

6.1 Next Meeting: 6 November 2017

6.2 Meeting Closed at 6:58pm