

Minutes of the USASA Board Meeting

Monday 1st May 2017

6:00pm Jeffrey Smart Building JS6-13

Present: Kayla Dickeson: President and meeting Chair

Board Members

- Julie Baum
- Monamee Ishika
- Ryan Kennealy
- Natansh Modi
- Han Nguyen
- Diana Wong
- Kemal Brkic
- Ryan Colsey
- Jordan Mumford by Skype
- Izik Nehow by Skype

- Daniel Randell: General Manager
- Bridget Laffy: Student Representative Support Officer.

Advisors: Nick Anderson, Finance Adviser

UniSA Observer: Allan Tabor, Director Student and Academic Services, UniSA

Minute Secretary: Trish Semple

The President declared the meeting open at 6.06pm.

1. Meeting Opening

1.1. Acknowledgement of Country

The Board of USASA respects the Kaurna and Barngarla Peoples' spiritual relationship with their country and that today we meet on the land of the Kaurna people, and recognise the Kaurna people as the custodians on the land where we meet. We recognise and respect their cultural heritage, beliefs and relationship with the land and acknowledge that they are of continuing importance to these people living today.

1.2. Apologies

The Chair noted the apologies of Board Member Louise Kyriaki and Arthur Siow, legal advisor.

1.3 Conflicts of Interest

The Chair stated:

'That all Members and officers in attendance declare that they have read and considered all papers within this agenda that require decision making and have no known conflict of interest or potential conflict of interest with respect to those matters.'

Jordan Mumford, in relation to **agenda item 3.1: Your Rights at Work, Home and Uni** declared that notwithstanding his employment with the Shop Distributive & Allied Employees Association (SDA) he had no conflicts of interest. Jordan Mumford declared he would abstain from voting on Item 3.1.

Natansh Modi, Kayla Dickeson, Jordan Mumford, and Diana Wong declared that notwithstanding their positions as delegates to the National Students Union they had no conflicts of interest. Kayla Dickeson stated that she also held the proxy vote of Louise Kyriaki who is also a National Union of Students delegate. The members declared they would abstain from voting on Item 3.1.

1.4 Previous Minutes

1.4.1 Confirmation of Minutes:

3rd of April 2017 Board Meeting

Ref: Item 1.5: It was agreed that 'SAPAC' attributed to Jordan Mumford be struck from the Minutes.

Ref: Item 5.2: Ryan Kennealy advised he would forward a statement to the SRSO to more appropriately reflect his reference to the USASA - NUS relationship.

Following the amendments the Minutes of the Board Meeting conducted on 3rd of April 2017 were accepted as an accurate record of the meeting.

Moved: Kayla Dickeson

Seconded: Natansh Modi

All were in favour and the Motion was carried.

1.4.2 Matters Arising/ Action Log 3 April 2017

2:4: Ryan Colsey had been appointed Magill Student Representative and was looking forward to the role.

3:4: Uniform Student Communication / Engagement: it was noted that more incentives are necessary, such as food / barbecues to attract students;

Natansh advised that the City East catch-up dates are to be set;

Jordan proposed that the Mawson Lakes catch ups be every third week.

2.3: Healthy Food Recipe Video: Diana Wong advised she is aiming for production of the video in the next semester.

1.5 Matters for Starring

The starring of items occurred. It was decided that the following items would be starred for discussion: All matters for decision, the matter for discussion, and Matters for noting items 4.3, 4.5.3, and 4.5.6.

Motion: That all non-starred items be accepted as noted

Moved: Kayla Dickeson

Seconded: Ryan Kennealy

The Chair declared the Board Meeting adjourned at 6:32 to conduct the USASA 2017 Annual General Meeting.

Chair Kayla Dickeson reopened the Board meeting at 6:36pm

2 Matters for Decision

2.1 NOWSA Conference 2017

Monamee proposed that USASA supports the attendance of a member of the Women's Committee at the annual NOWSA Conference to be held at the Australian National University on 16th to 22nd of July 2017. The conference would celebrate the 30th anniversary of NOWSA.

Monamee proposed the full week registration with accommodation option at cost of \$370 plus airfares. She further proposed that USASA apply for a scholarship for the attendance of a second delegate.

Daniel Randell advised that the Travel budget from which the conference cost would be drawn is \$8,000 over budget. He recommended that board members have a conversation with him around budgetary viability prior to lodging proposals with the Board.

Kayla Dickeson proposed that the cost could come from the Professional Development Budget.

Motion: That the Board approve the cost of the attendance of one female identifying board member to attend the NOWSA Conference

Moved: Kayla Dickeson **Seconded:** Monamee Ishika

All were in favour and the motion was carried.

It was agreed that the delegate (to be determined) would confer with Daniel about costs.

Daniel confirmed that he could approve budgeted expenditure up to \$5,000 but would refer higher amounts to the Finance Committee.

2.2 Committee TORs

2.2.1 International Students Committee TOR

Motion: That the TOR for the International Students Committee is approved.

Moved: Diana Wong **Seconded:** Monamee Ishika

All were in favour and the motion was carried

2.2.2 Events and Marketing Committee TOR

Motion: That the TOR for the Events and Marketing Committee is approved subject to removal of the line "At least one member must be a Board member"

from the first paragraph.

Moved: Kayla Dickeson **Seconded:** Natansh Modi

2.3 Education and Welfare Committees TOR

Kayla Dickeson proposed the ratification of TORs for two separate committees.

Bridget Laffy noted that the quorum requirement for committee meetings is outlined in the Constitution, which has supremacy over individual TORs to the extent of any inconsistency.

Motion: that the Education Committee TOR is approved

Moved: Kayla Dickeson **Seconded:** Han Nguyen

All were in favour and the Motion was carried.

Motion: that Welfare Committee TOR is approved

Moved: Kayla Dickeson **Seconded:** Natansh Modi

All were in favour and the Motion was carried.

Kayla Dickeson opened the floor for nominations to be the convenors of the Education and Welfare Committees.

Motion: That Ryan Colsey is elected to be the convenor of the Education Committee.

Moved: Natansh Modi **Seconded:** Jordan Mumford

All were in favour and the Motion was carried.

It was decided that this committee's membership will also comprise Izik Nehow.

Motion: that Han Nuygen is elected to be the convenor of the Welfare Committee.

Moved: Natansh Modi **Seconded:** Jordan Mumford

All were in favour and the Motion was carried.

It was decided that this committee's membership will also comprise Natansh Modi and Jordan Mumford.

2.4 SSAF Campaign

In response to Ryan Kennealy's query about the impact of the proposed budget of \$536, Daniel Randell confirmed the allocation of approximately \$80 per campus

which would have been factored into the proposed budget.

Motion: that the USASA Board approves SSAF campaign and budget with any relevant amendments subject to campus- specific changes.

Moved: Kayla Dickeson

Seconded: Julie Baum

2.5 Appointment of ATSI Representative

Bridget Laffy advised that Jordan-Leigh Graeber's CV had been received by Kayla through the previous ATSI Representative Sophie Murray, from Wurringka Services. She had been invited to the Board meeting, but had a dental appointment.

Ryan Kennealy asked whether the CV could be distributed to the Board. Julie Baum asked why this was necessary: she advised that the Board had not looked at her CV.

A Procedural Motion was moved by Izik Nehow.

Motion: "To defer the item to the end of the meeting."

7 votes were cast in favour of the motion and 5 votes were cast against, thus the Procedural Motion was carried.

The Chair thereafter arranged for the electronic distribution of Jordan-Leigh Graber's CV to Board members during the meeting, allowing four (4) minutes appraisal before returning to the Agenda.

2.6 Executive Committee Policy

Daniel Randell had taken advice from Arthur Siow on this matter: that the purpose of executive committees and the Constitution's provisions around the delegation of decision-making power is to be flexible and by adopting a formal policy this would be undermined.

This advice was accepted and the Motion was withdrawn.

2.7 Register of Members' Interests

Ryan advised that his proposal had been passed by the Governance Committee on 3rd April 2017.

He referred to the Appendix and summarised his recommendation to the Board, primary points being:

- The removal of uncertainty and repetitiveness in declaring conflicts of interest or otherwise at each monthly Board meeting;
- A higher level of accountability; and,
- A register of interests is the next step forward for the Board in upholding a culture of disclosure.

Ryan confirmed there would be no public disclosure of the proposed register of interests, the status quo would be upheld and that the USASA Board is governed by confidentiality.

Discussion included that:

- Transparency and a disclosure culture were already addressed by the declaration of interests at monthly meetings which made the Register of Interests duplicative.
- The Governance Committee had raised issues of privacy.
- Board members have a legal responsibility to USASA to declare affiliations, the process for which is in place.
- The Register of Interests, if adopted, would be on Drop Box and removed annually.

Izik Nehow proposed a motion against the standing motion which was disallowed.

The Chair called for a vote on the standing Motion of Ryan Kennealy.

Motion: that the USASA Board accepts Ryan Kennealy's recommendation for an annual Register of Interests to be completed and lodged by USASA Board members.

Moved: Ryan Kennealy

Seconded: Monamee Ishika

Four (4) were in favour and six (6) were opposed. Ryan Colsey abstained from voting.

The Motion was defeated.

2.8 Women's Committee UniTopia Stall

Motion: That the USASA Board approves the budget for the Unitopia Stall as outlined in meeting papers.

Moved: Kayla Dickeson

Seconded: Han Nguyen

Diana Wong commended the initiative but felt that the stall could be seen as an obligatory, last minute effort.

Kayla advised of the Board's awareness and the Women's Committee's planning since March 2017.

The Motion was supported unanimously and carried.

3.1 Your Rights at Work, Home and Uni

Jordan Mumford's paper addressed the 'Your Rights at Work, Uni and Home' campaign of the NUS centered on the welfare of Australian university students. The campaign will focus on national issues including the impact of Centrelink, Penalty Rates, Exploitation of Student Workers, Disability Support and On-campus Mental Health Services on students.

Discussion included confirmation that:

- The current paper is not identical to one presented to the Board a couple of months ago;

Moved: Monamee Ishika

Seconded: Ryan Kennealy

All in favour and the Motion was carried.

Item 2.5.

Chair confirmed that Board had read through the CV of Jordan-Leigh Graeber. Chair called for discussion. There was no discussion.

Motion: That Jordan-Leigh Graeber is appointed to the position of Aboriginal and Torres Strait Islander (ATSI) representative on the 2017 USASA Board.

Moved: Kayla Dickeson

Seconded: Ryan Kennealy

The motion was carried.

5 Closure

5.1 Next meeting 5th June 2017

5.2 Meeting Closed at 7:59pm