



Official Notice of By-Election

Mount Gambier Student Representative, Whyalla Student Representative

Term ends 31 December 2024

General Information

The University of South Australia Student Association is a not-for-profit, student-run organisation that exists to support all students at UniSA. The Board is comprised of elected student members across all campuses.

All the important information about this election can be found on this official notice, but if you want to find out more visit the USASA.sa.edu.au/Election

Returning Officer: Debra Arnold (debra@thirdsectormanagement.com.au)

Assistant Returning Officer: Bridget Laffy (bridget.laffy@unisa.edu.au)

Important Dates

Nominations Open: 9am Monday 29 April 2024 – 4pm Friday 3 May 2024

Voting Open: 9am Monday 20 May 2024 – 4pm Friday 24 May 2024

Provisional Results Announced: 5pm Friday 24 May 2024

Eligibility Requirements

You are eligible to nominate for this election if you:

1. Are enrolled with a Mount Gambier, or Whyalla home campus*, respectively;
2. Are an ordinary member of USASA (UniSA student with an enrolment or approved leave in 2024);
3. Are an onshore student of UniSA (not an exchange or overseas student);
4. Have never previously been removed from (or involuntarily vacated from) a position on the USASA Board;
5. Are not a permanent or fixed-term contract employee of USASA or UniSA;
6. Have never been convicted of any indictable offence or any offence involving fraud, theft, or dishonesty; **and**
7. Agree to comply with all the requirements and conditions of the Liquor and Gambling Commissioner (SA) that may be imposed on Board Members in connection with any application for a liquor license by USASA;

***Home Campus:** Your home campus is defined by the *program* you are enrolled in and which *campus* that it is associated with by UniSA.

Your home campus may not be the campus where you have most of your classes. If you are unsure, please contact Campus Central on 1300 301 703.

How to Nominate:

1. All nominations must be submitted through the specified online form which will be accessible from the USASA website from 9am 29 April 2024
2. All nominations must be received during the specified nomination period
3. You must upload a copy of your student ID card and check the box declaring that you fulfil all the eligibility criteria for the role
4. You must have an approximately 30-minute phone meeting with the Assistant Returning Officer about the election process during business hours of 6-8 May 2024 (this is compulsory and will be scheduled upon receipt of your nomination)
5. You will be notified within 1 business day that USASA has received your nomination

How to Submit Policy Statement:

1. It is a requirement that all candidates submit a policy statement and photograph to the Returning Officer for each position that they have nominated
2. You will be emailed a specific upload link for these once nominations have closed and the Returning Officer has checked your provisional eligibility
3. Policy statements and photographs are due to be submitted via the upload link by 12pm Friday 10 May 2024
4. Policy statements must be no more than 250 words and the Returning Officer may request their amendment before approval for publication is granted
5. Photographs must be *.jpg or *.png file formats
6. All candidates will receive an email confirming whether their policy statement and photograph(s) have been approved, or whether the Returning Officer requires them to be revised and resubmitted

How to Vote:

1. If more than two nominations are received for the same vacancy, an election will occur, with voting to be open during the specified period
2. All students with their home campus matching any vacancies going to a vote (e.g. "Whyalla" or "Mount Gambier") will be able to vote on the USASA website from 9am Monday 20 May 2024
3. The link will take you to an online ballot form where you can record your vote
4. Recording [1] against someone's name will indicate that they are your first preference and you have the *option* to number the remaining candidates according to your preference by [2], [3], and so on
5. The vote and count will be conducted using the optional preferential proportional representation method
6. Voting will close at 5pm Friday 24 May 2024.