

## Minutes of the USASA Board Meeting

Monday 17 April 2018

6.00pm Jeffrey Smart Building JS6013

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### Present:

Jordan Mumford (President and Meeting Chair)

Kate Riggall

Abid Billah

Qihua Zheng

Natansh Modi

Sneha Manimurugan

Grace Dixon

Surabhi Shubhraj

Ryan Colsey

Kemal Brkic [via phone]

Pamela Spek

Bridget Barletta

Timothy Pham

Georgina Gogel

Daniel Randell (General Manager)

Bridget Laffy (Student Representative Support Officer)

Arthur Siow (Legal Adviser).

### Apologies:

Nick Anderson

### UniSA Observers:

Allan Tabor (Director: SAS)

### Minute Secretary:

Suz Heaton

## 1. Meeting Opening

The President declared the meeting open at 6.08pm.

### 1.1 Acknowledgement of Country

The Board of USASA respects the Kurna and Barngarla Peoples' spiritual relationship with their country and that today we meet on the land of the Kurna people and recognise the Kurna people as the custodians on the land where we meet. We recognise and respect their cultural heritage, beliefs and relationship with the land and acknowledge that they are of continuing importance to these people living today.

## **Presentation**

Narelle Lieschke, Manager of Counselling of SEU joined the meeting at 6.08pm to provide an overview of the Student Engagement Unit at UniSA – SEU Support Services, and specifically the counselling service.

### **1.2 Apologies/Leave Requests**

The President advised he had received an apology from Nick Anderson.

### **1.3 Conflicts of Interest**

The Chair stated:

‘that all Members and officers in attendance declare that they have read and considered all papers within this agenda that require decision making and have no known conflict of interest or potential conflict of interest with respect to those matters.’

### **1.4 Previous Minutes**

#### **1.4.1 Confirmation – 20 March 2018**

2.2 Committee Appointments – Kate Riggall should not be shown as a nomination on the welfare Committee and should only be on the governance committee

Motion: That the minutes of the March 2018 Board meeting conducted on 20 March 2018 were accepted as an accurate record of the meeting

Moved: Jordan Mumford

Seconded: Kate Riggall

All were in favour and the Motion was carried.

#### **1.4.2 Action Log**

##### **1. Mount Gambier Representative**

The President welcomed Georgina on her appointment as the Mount Gambier Representative

Complete

##### **2. Guest Speaker**

In progress

##### **3. Magill Toasties Activation**

Ongoing

#### 4. Joint Press Release

In progress

## 2. Matters for Decision

### 2.1 Vice President Policy (BL)

Bridget advised the Governance Committee has reviewed the Appointment and Specific Responsibilities of Vice President Policy.

Recommendation: That the Board approve the removal of references to VP having monthly planning meetings with President as it is unnecessary for the scope of the role

All were in agreeance and the Recommendation was carried.

### 2.2 Event Attendance Policy (BL)

Bridget advised all Board policies are on a review cycle of one or three years. The *Event Attendance for USASA Board Representatives Policy* was introduced in 2014 and was up for review in September 2017. This policy has been reviewed by the Governance Committee in the 20 March 2018 meeting.

Recommendation: That the Board repeals the *Event Attendance for USASA Board Representatives Policy*

All were in agreeance and the Recommendation was carried.

### 2.3 Women's Committee TOR (SS)

Surabhi asked for clarification on whether former committee members could be invited and join the committee. Arthur advised that there is precedent that this has happened in other committees.

Arthur advised that the Women's Committee is an advisory Committee which does not makes decision, it is okay to include Committee Members that are not from the Board. He notes that it will be important to be careful when delegating decision-making to any Committee that has non-Board members and that the committee needs to understand the voting process when including those members.

Arthur asked for clarification on the difference between a Woman and a female-identifying as a female student which Kate gave an explanation.

Arthur also requested that a maximum membership be include in the TOR.

ACTION: That the maximum membership be discussed at the next Women's Committee meeting

Arthur to liaise with the Women's Committee and provide some words for the TOR that will make it comply with Board governance conventions and rules.

#### **2.4 Welfare Committee TOR (GD)**

It was agreed that the wording of the Purpose be changed from:

1. Collaborating with relevant persons or bodies on issues that affect the welfare of UniSA students

to

1. Investigate and liaise with relevant persons or bodies on issues that affect the welfare of UniSA students

Motion : That the above be changed in the TOR

Moved: Jordan Mumford

Seconded: Pam Spek

#### **2.5 Governance Committee TOR (NM)**

All were in agreeance and the TOR were accepted.

#### **2.6 Finance Committee TOR (AB)**

Reference to the Welfare Committee to be taken out of the TOR.

All were in agreeance and the TOR were accepted.

#### **2.7 Education Committee TOR (RC)**

Arthur requested that the selection process for the Education Committee to be added to the TOR so that it is explicit what should occur.

ACTION: Ryan to amend the TOR and send to Arthur to review for Board approval at the next Board meeting.

#### **2.8 Clubs Committee TOR (SM)**

All were in agreeance and the TOR were accepted.

#### **2.9 Financial Counsellor Proposal (BL)**

Bridget advised that neither USASA nor the University currently provides a financial counselling service or emergency grants program. The 2017 Welfare Committee directed the General Manager to scope out the feasibility of USASA providing these services.

It was noted by the Board the excellent work that Bridget had carried out on this Proposal.

Motion: That the Board approve the proposal, noting that any person employed in this position will need to be able to make administrative changes to the procedures of the grants program and counselling service.

Moved: Jordan Mumford

Seconded: Kate Riggall

### **3. Matter for Discussion**

#### **3.1 UATSIS (PS)**

Pam advised there is also a lack of visibility of Aboriginal and Torres Strait Islander cultures and knowledge on many campuses and many ATSI students are prematurely withdrawing from their studies due to financial pressures, social and cultural alienation, and insufficient academic support.

Motion: That the Board approves affiliation with UATSIS and delegates the Finance Committee to find the affiliation amount that the Board deems appropriate for financial affiliation.

Moved: Pam Spek

Seconded: Jordan Mumford

### **4. Matters for Noting**

#### **4.1 President's Report**

The Presidents Report was noted and taken as read.

The President further advised the Board members of the importance of providing reports in a timely manner.

#### **4.2 General Manager's Report**

The General Manager's Report was noted and taken as read.

Daniel further advised that he and the President will be meeting with a Media representative from the University and from PETA to discuss a complaint received regarding petting zoos on campus.

#### **4.3 Finance Report**

The Finance Report was noted and taken as read.

#### **4.4 Board Members' Reports**

All Board Members' Reports were noted and taken as read.

#### **4.5 Committee Meeting Minutes**

##### **4.5.1 Clubs Committee – 27 March**

The Club Committee Report was noted and taken as read.

##### **4.5.2 Education Committee – 23 March**

The Education Committee Report was noted and taken as read.

##### **4.5.3 Governance Committee – 20 March**

The Governance Committee Report was noted and taken as read.

##### **4.5.4 Welfare Committee – 14 March**

The Welfare Committee Report was noted and taken as read.

##### **4.5.5 Women’s Committee – 8 March**

The Women’s Committee Report was noted and taken as read with the following changes:

That the word “Collective” be changed to “Committee”;

That Kate’s surname be corrected;

That Grace and Zelda are not shown as Attendee and Apology

#### **4.6 Board Activation Budgets (BL)**

The Board Activation Budgets were noted and taken as read.

#### **4.7 Mt Gambier By-Election Report (BL)**

The Mt Gambier By Election Report was noted and taken as read.

### **5. Any Other Business**

#### **5.1 Education Committee**

Ryan advised he had spoken with the President, Daniel and Bridget regarding an article published by The Advertiser and Academics feeling threatened by what students are writing in student evaluations.

Ryan raised this to the Board so that Members are aware of the story.

#### **5.2 Campus Issues**

Kate raised concern regarding the availability of food at the new vendors at the Magill campus and whether this was an issue only for Magill or did other campuses have similar experiences.

## **6. Meeting Closure**

### **6.1 Next meeting.**

The next meeting will be held at 6.00pm on Tuesday 22 May 2018.

Please note change of date.

### **6.2 Meeting Closed**

The President declared the meeting closed at 7.10pm.