

Draft Minutes of the USASA Board Meeting

Tuesday 6 February 2018

6.00pm Jeffrey Smart Building JS6-13

Present:	President and Meeting Chair:	Jordan Mumford
	Board Members:	Kate Riggall, Postgrad Rep Abid Billah, International Student Rep Qihua Zheng, CW Rep Natansh Modi, CE Rep Sneha Manimurugan, MLK Rep Grace Dixon, MLK Rep Surabhi Shubhraj, MGL Rep Ryan Colsey, MGL Rep Kemal Brkic, Whyalla Rep
		Daniel Randell, General Manager Bridget Laffy, Student Representative Support Officer
Advisors:		Arthur Siow, Legal Advisor Nick Anderson, Financial Advisor
UniSA Observer:		Allan Tabor, Director Student and Academic Services
Minute Secretary:		Chula Murray
Apologies:		Pamela Spek, ATSI Rep Bridget Barletta, CWE Rep Timothy Pham, CE Rep

The President declared the meeting open at 6.03pm.

1. Meeting Opening

1.1 Acknowledgement of Country

The Board of USASA respects the Kurna and Barngarla Peoples' spiritual relationship with their country and that today we meet on the land of the Kurna people and recognise the Kurna people as the custodians on the land where we meet. We recognise and respect their cultural heritage, beliefs and relationship with

the land and acknowledge that they are of continuing importance to these people living today.

1.2 Apologies

The Chair noted the leave requests for:

1.2.1 Bridget Barletta

Motion: That the Board accept the leave request for Bridget Barletta

Moved: Jordan Mumford

Seconded: Grace Dixon

All were in favour and the motion was carried.

1.2.2 Pamela Spek

Motion: That the Board accept the leave request for Pamela Spek

Moved: Jordan Mumford

Seconded: Grace Dixon

All were in favour and the motion was carried.

1.2.3 Timothy Pham

The Board noted that this leave request was submitted after the deadline for agenda papers.

1.3 Conflicts of Interest

The Chair stated:

‘that all Members and officers in attendance declare that they have read and considered all papers within this agenda that require decision making and have no known conflict of interest or potential conflict of interest with respect to those matters.’

1.4 Previous Minutes

1.4.1 Confirmation – December 2017 Minutes

Motion: That the minutes of the Board meeting conducted on 4 December 2017 were accepted as an accurate record of the meeting.

Moved: Jordan Mumford

Seconded: Ryan Colsey

All were in favour and the Motion was carried.

2. Matters for Decision

2.1 Board Representative Maiden Address

Each Board Member made a brief address introducing themselves and summarising their goals for 2018.

Jordan Mumford: Jordan was Mawson Lakes Rep in 2017 and expressed an interest in moving forward with constitutional reform and governance.

Natansh Modi: Natansh was looking forward to participating in more formal enquiries for students.

Ryan Colsey: It was noted that this is Ryan's second year on the Board. Ryan's motivation comes from being personally affected by the University's changes to his degree program; he wants to prevent this from happening to other students.

Abid Billah: Abid wanted to give more back to the University and felt that sitting on the USASA Board was the perfect place to do it.

Kate Riggall: Kate has previously been involved with various student clubs and worked with a previous Board member in her lab. Kate would like to focus on inclusion and diversity.

Grace Dixon: Grace wants the University to be a more vibrant and interactive place.

Kemal Brkic: This is Kemal's third year on the board, and he is looking to collaborate further with members.

Surabhi Shubhraj: Surabhi was looking forward to working with Ryan and being the voice for the "80% women's campus".

Sneha Manimurugan: Sneha would like to make the Mawson Lakes campus more vibrant. She noted that students don't feel a sense of belonging to the campus, and it was important to diversify the representation of the campus.

Qihua Zheng: This is Qihua's second year at Uni. She noted that the City West campus is already quite vibrant but wants to improve this and make further contributions to the campus. Qihua would also like to engage more international students whilst still including local students.

Arthur Siow: Arthur has been associated with the Board for approximately seven years. His role is to support the Board in a legal capacity.

Daniel Randell: Daniel is the General Manager.

Nick Anderson: Nick is the Financial Advisor for the Board. His role is to recognise and advise on commercial and financial risks.

Allan Tabor: Allan is the observer that is present on behalf of the University.

2.2 Committee Appointments

The Board noted that there was no need to force elections for committee appointments unless more than one candidate nominated for a position. In the event of an election, it was moved that Bridget Laffy be the returning officer for voting.

The Board also noted that committee convenors are responsible for the connection between subcommittees and the Board.

Clubs Committee

Convenor: Sneha Manimurugan.

General members: Ryan Colsey, Abid Billah, Qihua Zheng, Natansh Modi.

Finance Committee

Convenor: Abid Billah

General members: Natansh Modi, Sneha Manimurugan, Grace Dixon

Welfare Committee

Convenor: Grace Dixon.

General members: Natansh Modi, Surabhi Shubhraj

International Committee

Appointments for the International Committee will be deferred until the next Board meeting.

Education Committee

Convenor: Ryan Colsey.

General members: Qihua Zheng, Natansh Modi, Abid Billah, Sneha Manimurugan.

Women's Committee

Convenor: Surabhi Shubhraj.

General members: Kate Riggall.

Governance Committee

Convenor: Natansh Modi.

General members: Ryan Colsey, Abid Billah

2.3 Academic Board Appointments

The Board noted that five Board members were to be appointed to the Academic Board. The Academic Board usually meets at City West; however, this does rotate over different campuses.

The Board agreed on the following appointments: Natansh Modi, Jordan Mumford, Qihua Zheng, Sneha Manimurugan, Ryan Colsey.

2.4 Vice President Appointment

Due to the absence of Board members, this appointment will be deferred until the next Board meeting in March.

2.5 Appointment of Mount Gambier Rep

The Board noted that there is currently a vacant position for the Mount Gambier rep. Arthur Siow recommended that an election be called, a date be set, a returning officer be appointed, with the election regulations from 2017 still being enforced.

The Board was also advised that once a returning officer was appointed, the election process may be delegated to them.

The Board noted that, in the event that no-one is nominated to be elected, the Board has the power to make their own nomination.

Recommendations: That Deb Arnold acts as a returning officer.

That Bridget Laffy acts as assistant returning officer

Motion: That the above recommendations be accepted.

Moved: Jordan Mumford

Seconded: Grace Dixon

All were in favour and the Motions were carried.

Motion: That the Board delegates the determination of the election timeline to the Returning Officer.

Moved: Jordan Mumford

Seconded: Grace Dixon

All were in favour and the motion was carried.

2.6 Redistribution of Whyalla Funds

Kemal Brkic spoke to this item.

A request was made for the redistribution of Orientation Week funding for 2018. \$1500 was allocated for the week, however, it was noted that these funds are not required. It was requested that the funds be used instead to have a USASA Picnic Day on 24 March 2018, with activities and a BBQ planned.

It was noted that this is not a request for further funds, rather, a redistribution of funds that have already been budgeted and allocated.

Motion: That the USASA Board allows the redistribution of Whyalla funds.

Moved: Kemal Brkic

Seconded: Jordan Mumford

All were in favour and the Motion was carried.

3. Matters for Noting

3.1 President's Report

Jordan Mumford spoke to this item.

The Board was thanked for attending and participating in the Board Retreat, which was highly productive. Jordan reports that he has been busy settling into the role of President, meeting with people at the University.

Ryan Colsey noted that a meeting occurred with Michael Brown (Candidate for Playford) with regards to parking at Mawson Lakes, and wanted clarification regarding whether it was under local or state oversight. Jordan confirmed that whilst it is the local Council that is proposing a multi-storey carpark, the State wishes to move this away from University-only parking to parking that is open to the public. No meeting was held with the local opposition member.

3.2 General Manager's Report

Daniel Randell spoke to this item.

The board noted that the Marketing Co-ordinator, Georgie Smith, has tendered her resignation and will be moving into a role with Adelaide City Council. Recruitment for a new marketing co-ordinator will start shortly.

3.3 Board Members' Reports

The Board Members' Reports were noted and taken as read.

3.4 Committee Meeting Minutes

Finance Committee

Motion: That the minutes of the November 2017 Finance Committee meeting conducted on 30 November 2017 were accepted as an accurate record of the meeting.

Moved: Jordan Mumford

Seconded: Natansh Modi

All were in favour and the Motion was carried.

3.5 NUS Report Back

Jordan Mumford spoke to this item.

The Board noted that the National Union of Students (NUS) is the peak representative body for university students. Jordan attended as the USASA delegate. The Board noted that his report outlined highlights of the conference, and noted

some things for improvement. Decisions and voting included the future direction of the NUS, policy and executive positions.

The Board noted that Jordan ran for South Australian Branch President and was elected unopposed, and will be sitting on the National Executive. It was also noted that Kayla Dickeson would also be taking up a position on NUS. As Kayla was funded by USASA to attend the NUS conference, her report is attached.

Jordan also attended a further NUS conference, however, the Board noted that feedback will be given at the next Board meeting.

Both NUS Reports were noted and taken as read.

4. Any Other Business

The Board noted that academic reviews were occurring the following week and moving forward for the rest of the month of February. The Board noted that Bridget Laffy had spoken to some members, and that members should let her know either way if they can or cannot participate.

Nick Anderson notified the Board that the monthly finance report was missing from this meeting agenda as the Finance Committee has yet to meet and approve it. This report will be added to the next Board meeting agenda.

5. Meeting Closure

5.1 Next meeting: 6pm, March 20 2018

5.2 Meeting closed: 6:58pm