

## Minutes of the USASA Board Meeting

Tuesday 17 November 2020

via Zoom

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### PRESENT

Board:	Noah Beckmann Lauren Baum Jenny Chen Arunika Dutta Ned Feary Melinda Ho Rhys Peden Tim Pham Daniel Randell Jaisree Ravichandran Lekshmi Shylaja Joshua Steele Diane Wilkins	President & Meeting Chair Mount Gambier Campus Representative City East Undergraduate Representative Magill Campus Undergraduate Representative City West Undergraduate Representative International Student Representative Aboriginal Torres Strait Islander Student Representative City East Campus Representative USASA CEO Mawson Lakes Campus Representative Post Graduate Representative Mawson Lakes Campus Undergraduate Representative Whyalla Campus Student Representative
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In attendance:	Bridget Laffy Arthur Siow Sandy Davis	Coordinator: Governance and Student Leadership Legal Advisor Minute Taker
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<b>Apology</b>	Nick Anderson	Finance Advisor
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<b>ABSENT</b>	Linus Johnston Emily Williams	City West Campus Representative Magill Campus Representative
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The Chairperson declared the meeting open at 6.01 pm.

### 1. MEETING OPENING

#### 1.1 Acknowledgement of Country

The USASA Board acknowledges that it meets on the land of the Kaurna people of the Adelaide Plains and on the lands of others who are attending from locations beyond the Adelaide Plains, and pays respect to their elders, past, present and emerging. We recognise and respect their cultural heritage, beliefs and relationship with the land and acknowledge that these are of continuing importance to Aboriginal People living today.

#### 1.2 Leave Requests

Motion: That Lekshmi Shylaja's retrospective leave request for the Board meeting on 27 October 2020 be accepted.

All were in favour and the Motion was carried.

**1.3 Conflicts of Interest – Nil.**

**1.4 Previous Minutes**

**1.4.1 Confirmation**

Motion: That the minutes of the Board Meeting of 27 October 2020 be accepted as an accurate record, subject to amendments being made at page 1, for item 1.2 to read “Chief Academic Services Officer Presentation”, and at page 3 for the last paragraph of item 1.2 to read “. . . and that she hopes . . .”.

All were in favour and the Motion was carried.

**1.4.2 Action Log**

1.4.2.1 Election Timeline – completed. Voter turnout was a pleasing 8.6%, indicating that there was no COVID-19 impact on voter numbers

1.4.2.2 Board handover process – in progress. Board members were reminded that they need to arrange handover dates with Bridget Laffy by 30 November (for handovers to be completed by 14 December).

**2. MATTERS FOR DECISION**

**2.1 Child Protection Policy**

Motion: That the Board approve the Children and Young People Safety Policy, as set out on pp 10 – 12 of the Board papers.

All were in favour and the Motion was carried.

**3. MATTERS FOR NOTING**

**3.1 President’s Report**

Noah Beckman’s report was taken as read. In light of renewed COVID-19 restrictions, he will continue to liaise with the University about support for students, and Board members are invited to provide feedback from students to assist with this.

**3.2 CEO’s Report**

The report was taken as read.

The **Clubs Grant Committee** has agreed to make one-off out of round grants to support activities (such as ten pin bowling, cherry picking, a Christmas party) for students who are not usually in Adelaide over the new year period. USASA is aiming for continuity of services over the holiday period and will have emergency response procedures in place during its closure from 21 December to 1 January.

**COVID-19** – In line with the Vice Chancellor’s email of 16 November, USASA employees will be working from home from COB 18 November until 27 November inclusive. This is expected to occur without significant disruption, given the processes which are already in place.

### **Academic Student Representative Program**

Daniel Randell reported on his follow-up meeting with the Provost. He proposes that USASA works with academic units to support the induction of student representatives over the next 12 months, as well as with UniSA Online and other areas with existing academic student representative programs, with a view to better understanding the concept and how it should be implemented. To this end, funding has been requested for an additional staff member (using unspent SSAF funds from this year) to work with Bridget on this. Although it means a longer implementation period, this process is anticipated to facilitate acceptance and support for the program from academic units.

3.2.1 Club Awards Night Report – noted.

3.2.2 UniTopia Report – noted.

**3.3 Finance Report** – noted.

**3.4 Board Members' Reports** – Reports were noted and taken as read from Jenny Chen, Arunika Dutta, Lekshmi Shylaja, Rhys Peden and Jaisree Ravichandran. Late submissions were noted from Ned Feary and Diane Wilkins. Board members were reminded again of the importance of submitting reports.

**3.5 Committee Meeting Minutes**

3.5.1 Clubs Committee – 28 October 2020 Minutes noted.

3.5.2 DEA Committee – 6 November 2020 Minutes noted.

3.5.3 Education Committee – 27 October 2020 Minutes noted.

3.5.5 Governance Committee – 27 October 2020 Minutes noted.

## **4. ANY OTHER BUSINESS**

### **4.1 Vacation of Board Position**

Linus Johnston's position on the Board was declared vacated, due to his failure to attend two consecutive meetings (September and October) without being excused by Ordinary Resolution of the Board.

### **4.2 NUS Conference**

Noah Beckman advised of changed pricing for the next NUS Conference, with a single fee to apply for all attendees (delegates, officers and observers). Observers need to be endorsed by the Board. Anyone wishing to attend as an Observer should email a submission outlining their reasons for wanting to attend to Noah by 20 November, so that a circular resolution can be sent for Board approval by 24 November.

## **5. MEETING CLOSE**

**5.1 Next meeting** – Tuesday 15 December at 4 pm

**5.2 Meeting Close** – 6.24 pm