



**Club Name**

**Student Name**

**Student ID**

**Mobile Number**

**Email**

**Event Name**

**Event Date/s**

**Location of Event**

**Event Start Time**

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**Item/s Requested (please tick)** Please review the hire list for replacement cost and further equipment information.

**Square Card Reader**

**BBQ Kit**

**Portable PA**

**Giant Jenga**

**Cash Box**

**Apple iPad**

**Assorted Board games**

**USASA 3m x 6m Marquee**

– Please circle units required **1 2 3 4**

**Table Cloth**

– Please circle units required **1 2**

**Trestle Tables**

– Please circle units required **1 2 3 4**

**City West Hire Only**

**Heatlie BBQ**

**City East, Magill and Mawson Lakes Only**

**Outdoor Kitchen** – Requires FM-157 form

Please email the completed form to [USASA.clubs@unisa.edu.au](mailto:USASA.clubs@unisa.edu.au) a minimum 7 working days in before the requested hire date.

You will receive an email to confirm your booking and details on how you can arrange collection/delivery of the equipment. USASA will arrange the movement, set up and pack down of Marquees, Trestle Tables and BBQ's with FM Assist when events are held on campus on week days. Please note that weekend or after hours bookings, or set up for large events may incur a handling fee.

**I have read and agree to the terms and conditions of this hire agreement.**

**Signed**

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**Date**

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ITEMS (Please Tick)	Hire Fee (per day unless otherwise agreed)	Replacement cost
<b>PA System</b> Behringer MPA40BT All In One Portable PA Speaker System 1 unit per campus	On Campus Free Off Campus \$50	\$400
<b>Apple iPad</b> (includes cover and iPad power cord) 2 unit iPad	On Campus Only. Free to hire.	\$400
<b>Square Card Reader</b>	On Campus Free Off Campus Free	\$60
<b>Giant Jenga</b> 1 unit per campus	Free to hire. On campus only	\$150
<b>Board Games</b> Scattogories, Trouble, Small Jenga, Uno, Playing cards	On Campus Free	Scattogories: \$25 Trouble: \$15 Small Jenga: \$25 Uno: \$10 Playing Cards: \$5
<b>USASA Branded Marquees</b> 2 units: 6m x 3m 2 unit: 3m x 3m Includes weights, protective bag and set up instructions	Free to hire. On campus only	\$1,000 each
<b>Trestle Tables</b> Up to 5 units available Top: 180cm x 70cm	Free to hire.	
<b>Heatlie BBQ</b> - 2 attached side tables, warming drawer, splash back, lid, cover, gas bottle, fire blanket	<b>City West only.</b> Free to hire. Includes full gas bottle, cleaning kit, fire blanket and USASA aprons. <b>The club is responsible for returning the BBQ is clean. If the BBQ is not cleaned to our satisfaction the club will be charged at \$20 cleaning fee.</b>	\$2,000
<b>USASA BBQ Kit</b> 1 unit at each campus. Contains: Food tray      Dish brush Chopping board      Multi-purpose cleaner Dish washing liquid Tongs      Selleys BBQ Tough Clean BBQ Buddy      Chux wipes (spatula)      Dish scourer scrubs BBQ grill      Hand sanitiser brush      Bin liners Paper towel roll Disposable gloves	On Campus Only. Free to hire. <b>The Club is responsible for returning all equipment clean and ready for the next club to use. Unclean items may result in a ban on hire or a replacement charge.</b>	\$50



## Hire Terms and Conditions

### 1. DEFINITIONS

In this agreement the following expressions shall have the following meanings:-

25.1 "USASA" is University of South Australia Student Association

25.2 The "Hirer" is the person identified under Student Name on this form as hiring equipment from USASA

25.3 The "Equipment" and the "Hired Goods" means all equipment supplied to the Hirer.

### 2. INSPECTION

The Hirer has inspected the equipment prior to taking possession of the equipment and:-

1.1 Is satisfied that the equipment is clean, in good repair and in working order;

1.2 Is aware of the proper use for which the equipment is designed and is satisfied that it is suitable for the purpose required;

### 3. USE OF EQUIPMENT

The Hirer agrees that the equipment is to be used:-

2.1 In a proper manner;

2.2 For the purpose and within the capacity for which it was designed;

### 4. PERIOD OF HIRE

The period of Hire is as indicated on this form only. The item must be returned by the date specified on this form.

### 5. RETURN OF EQUIPMENT AND TERMINATION

The Hirer agrees to return this equipment to the USASA Counter where the item/s were hired, during the regular business hours of 10am-4pm each academic day.

### 6. LATE RETURN

If the equipment is not returned at the end of the hire period, the Hirer may be charged a late return fee of \$20 per day, at the discretion of USASA.

### 7. EQUIPMENT FAILURE

USASA shall in no circumstances be liable for any loss or distress sustained by the Hirer caused directly or indirectly by hire equipment failure.

### 8. LOSS & DAMAGE

The Hirer may be liable for the cost of replacement of equipment lost, stolen or badly damaged while in their possession, at USASA's discretion. The Hirer agrees to advise USASA immediately of the loss, theft or damage. Refer to 'USASA Clubs Equipment Hire List' for item listings and recommended retail pricings.

### 9. LOAN OF EQUIPMENT

The Hirer may not loan the equipment to third parties without USASA's permission.

### 10. INDEMNITY

The Hirer agrees to accept full responsibility for all claims in respect of any injury to persons, loss of productivity or poor performance in the examination arising out of the use or failure of the equipment during the hire period whether or not due to the negligence of USASA, or its employee and agrees to indemnify the USASA with respect to these claims.

### 11. SEVERABILITY

The provisions of this contract shall be severable, so that the invalidity, unenforceability, or waiver of any of the provisions shall not affect the remaining provisions.

### 12. AUTHORISATION

The Hirer is doing so on behalf of the club specified on this form. USASA reserves the right to withdraw funds from the club finances for the recovery of any hire costs, repairs, replacements or incidentals if all or any of the above conditions are not met.

