



Minutes of Board Meeting

Tuesday 20th October 2015

Meeting Commenced 6:14pm

City West Campus JS6-13

Attendees: Lia Lawrie (President), Anthony Hooper, Daniel Randell (General Manager), Jason Bilberry (Policy & Research Officer), Alex Robinson, Luke Rogers, Lenny Ho, Louise Greaves, Vanessa Byrt-Trenorden, Abby Ellis, Gim Hee

Advisors: Arthur Siow, Nick Anderson

UniSA Observer: Allan Tabor

Minutes Secretary: Lauren Swan

1. Meeting Opening

The meeting was opened by the President at 6:14pm.

1.1.Acknowledgement of Country

Acknowledgement of Country was read by the President.

1.2.Apologies

Jeff Johnstone

Jay Joseph

1.2.1.Motion that the Board accept apology from Jay Joseph for non-attendance at the Board meeting.

Moved by:	A Hooper	Seconded by:	L Ho
Passed:	Yes	Unanimous	
	No		

1.3.Previous Minutes

1.3.1.Confirmation

Motion that the Board accept the minutes of 8th September 2015.

Moved by:	L Ho	Seconded by:	L Rogers
Passed:	Yes	Unanimous	

No

1.3.2.Action Log

All actions were completed with the following notes and exceptions:

- Discussion on item 3.6 deferred as still in progress
- Item 1.3.2 regarding letter to the Minister regarding Centrelink issues is outstanding.
- Item 2.2 was finalised, board members are now using the blog for reporting.
- Item 5.1 was removed from the action list.
- Daniel reported issues finalising item 2.3 due to trouble with the internet. The advertisement for the Board position was not published yet. To avoid too many responses Daniel suggested to first go to the home team before a call to all members. The Board were happy with this idea.
- Item 2.6 - Daniel reported that he had had a conversation regarding USASA's involvement when Unibooks vacates. No formal information was available to communicate to the Board at this stage, however it was suggested to have a broad discussion about the income stream from text books for USASA.

ACTION: Daniel and finance committee to discuss the possible affect to finances following the Unibooks vacation of premises and the new vendor's scope of services.

- Lia reported on her discussions with Abby regarding involvement and attendance at Board meetings. Arthur noted that under the constitution missing 2 consecutive meetings or 3 out of 5 meetings vacated the position. The board noted that paying honorariums when a person is not active in the role is not prudent use of Student funds.

ACTION: Daniel to look through past minutes to ascertain Abby's attendance at meetings and to consider her contribution to the Board.

2. Matters for Decision

2.1.Ensuring Correct Communication and Conduct - Luke Rogers

2.2.NUS Contact and Reporting - Luke Rogers

ACTION: a selection of current Board members to make a time with the NUS to discuss current issues

ACTION: Defer NUS discussion to next meeting. Luke will put together a new paper.

3. Matters for Noting/Information

3.1.Finance Report

Motion that the Board accept the finance report.

Moved by:	L Rogers	Seconded by:	A Robinson
Passed:	Yes	Unanimous	
	No		

3.2. Board Members Reported

Noted and taken as read

ACTION - Tom to contact Gim to set up and train on the blog as a new member.

Abby joined by phone at 7.18pm

3.3. Committee Reports

3.3.1. Education & Welfare Committee

Committee meeting was held however no formal minutes were taken.

ACTION: Jay to follow through from the committee meeting and complete the draft letter.

3.4. CISA Student Leader's Networking Evening

3.5. Circular Motion

Motion for the note of the circular resolution be published with the regular minutes.

Moved by:	L Ho	Seconded by:	Gim
Passed:	Yes	Unanimous	
	No		

4. Other Business

4.1. Louise's Apology

Louise apologised for non-attendance and for late report.

Motion to accept Louise's apology.

Moved by:	L Rogers	Seconded by:	A Robinson
Passed:	Yes	Unanimous	
	No		

4.2. Whyalla Students Voting

ACTION: Jason to follow up on voting notifications to Whyalla and Mt Gambier students.

Meeting closed 7.29pm