Introduction

The following pages outline the activities of the University of South Australia Student Association (USASA) in 2014.

After a tumultuous 2013, this was a year of new beginnings. In 2014 we launched the new USASA – a new brand identity, new financial structures and strictures, new governance model, new service delivery, new offices and new programs. Change is never easy, and I am grateful to all the staff and board at USASA for their dedication to the cause, and to all the staff at the University who have continued to put their faith in us.

The rebranding of USASA was the first big step forward for the Association, and whilst the name and logo change were significant, it was not for what they said but for what they stand for. A brand is more than a logo – it is everything we do. It is the unique events we run and participate in; it’s the clubs and the pub crawls; its students talking to students about their issues; it’s the friendly experience of coming to the counter; its having a trained professional to help you with your academic issues; its buying and selling your textbooks and getting a free diary; it is every contact you have with your association in person, on the phone or on line.

It’s everything we do. It’s YOUR Association.

Our brand strategy was simple; tell people who we are and put students back at the centre of all that we do. The key to the success of this rebranding is that it was driven by students for students. Whilst there is a long way to go, every journey starts with a single step, or in this case a massive leap of faith. If there is one thing I am most proud of over the last 12 months it is the way students have embraced the new USASA. We will continue to work with students and staff across the entire University to realise our Vision: for USASA to provide experiences for UniSA students that they cannot get at any other University in Australia, to learn and to grow, and make these the best years of their life.

Daniel Randell
General Manager
USASA
About USASA

The University of South Australia Student Association (USASA) Inc is a non-profit student-owned organisation that strives to provide a diverse and exciting university experience for the students of UniSA.

Under the USASA Constitution the objects of the University of South Australia Student Association are:

(a) to promote and defend the interests and welfare of Students at the University, and ensure the provision of adequate support services for Students;

(b) to promote the growth and development of the Students of the University with particular emphasis on the quality of the teaching and learning environment and the development of academic excellence;

(c) to encourage participation in University decision making, including nominating Students, as required, to serve on appropriate University-wide councils or committees which have provision for Student membership;

(d) to promote an awareness of the common interests of Students and to provide a common meeting ground, social centres and such other facilities as may be necessary to secure the further objects of the University of South Australia Student Association;

(e) to promote and encourage equity and access at all levels for all Students within the University;

(f) to promote diverse Student interests, discussion and action towards relevant issues and to publish or otherwise disseminate information and opinions on matters of interest to Students;

(g) to provide, conduct or manage such educational, cultural, recreational, social, sporting or commercial facilities or activities as its Members require and the Board determines are for the benefit of Students;

(h) to promote and encourage the implementation of sound environmental practices among Students and staff of the University;
(i) to represent all Students for the purposes of the above objects and for the purposes of student representation and advocacy in compliance with the requirements of the National Student Representation Protocols set out in Chapter 3 of the Student Services, Amenities, Representation and Advocacy Guidelines made under Section 238.10 of the Higher Education Support Act 2003 (“Act”) and any amendments to the said protocols and the Act; and

(j) to do all things incidental or conducive to the attainment of the objects of the University

The association delivers programs to support student engagement and activation across all 6 metropolitan and regional campuses including management of social and academic clubs, student support resources (campus counters), student magazine, a professional advocacy service and on and off campus events and activities. USASA structures its program and service delivery around 3 pillars: Voice, Advice & Play. Each pillar has a defined objective with strategies for delivery. As an integral part of University processes USASA’s aim is to inspire students to speak up and to get their voice heard.
Objective: To be an effective voice for representing students

**Student Representation**

The USASA Board is the peak decision making committee of the Association, consisting of fourteen Student Representatives elected annually in July who are the ‘voice’ for all Uni SA students. The Board’s function is to act on student’s behalf and make decisions regarding the delivery of student targeted activities and services. It also has overarching responsibility to manage the conduct of USASA’s business and affairs, including the management and control of funds and property.

The Board consists of the following Officers:

(a) President;

(b) One Representative for each of Campus of the University situated in Australia;

(c) One additional Representative being an Undergraduate Representative for each of the metropolitan Adelaide Campuses;

(d) One Postgraduate Student Representative;

(e) One International Student Representative;

(f) One Aboriginal & Torres Strait Islander Student Representative*;

(g) General Manager ex officio;

(h) Advisers ex officio:
   a. a practising solicitor; and
   b. a practising accountant (chartered or CPA)

*See Referendum 2014
January to July 2014 Student Representative group and USASA Board

Arun Thomas (President)
Andrew Friebe (Postgraduate Student Representative)
Thinh Pham (International Student Representative)
Tyler Whitaker (City East Student Representative)
Bethany Beggs-Brown (City East Student Representative Jan)
Aamela Modan (City East Student Representative Jan - July)
Eleisa Hancock (City West Student Representative)
Thuy Le (City West Student Representative)
Andy Kay (Mawson Lakes Student Representative)
Lauren Coppock (Mawson Lakes Student Representative)
Lia Lawrie (Magill Student Representative)
Anthony Hooper (Magill Student Representative)
Mitch Wilson (Whyalla Student Representative)
Claudia Shelton (Mt Gambier Student Representative)

Advisors: Arthur Siow (Legal Advisor), Nick Anderson (Accounting Advisor)
Ex officio: Daniel Randell (General Manager USASA)

July to December 2014 Student Representative Group and USASA Board

Lia Lawrie (President)
Anthony Hooper (Vice President and Magill Student Representative)
Jay Joseph (Postgraduate Student Representative)
Nikita Ahluwalia (International Student Representative)
Kevin Palmer (Aboriginal and Torres Strait Islander Student Representative)
Tyler Whitaker (City East Student Representative)
Luke Rogers (City East Student Representative)
Gail Quiban (City West Student Representative)
Vanessa Byrt-Trenorden (City West Student Representative)
Mitch Wilson (Whyalla Student Representative July - Sep)
Claudia Shelton (Mt Gambier Student Representative July - Sep)
Alex Robinson (Whyalla Student Representative Sep – Dec post bi-election)
Abby Ellis (Mt Gambier Student Representative Sep – Dec post bi-election)

Advisors: Arthur Siow (Legal Advisor), Nick Anderson (Accounting Advisor)
Ex officio: Daniel Randell (General Manager USASA)
USASA was pleased to confer Honorary Life Membership on outgoing USASA President Arun Thomas in 2014 in recognition of his achievements and commitment to USASA over two terms as President.
Strategic Plan

In late 2013 and continuing through to the appointment of the new Board in July 2014 the Student Representatives worked with professional staff of the Association on the development of a new 3 year Strategic Plan. The intention of this document is to define who we are, why we exist, what we are trying to achieve and how we plan on achieving it. It is intended to inform and inspire those who are involved in the organisation and those connected to it. The plan connects and reflects the University strategic plan “Crossing The Horizon” by contributing to campus culture and delivering an outstanding student experience on and off campus.

The strategic plan is designed as a 3 year plan supported by an annually developed operational plan. This plan is intended to provide the foundation for a funding agreement with the University to deliver key non-academic student services at Uni SA.

Strategic Objectives

USASA structures its program and service delivery around 3 pillars: Voice, Advice & Play. Each pillar has a defined objective with strategies for deliver. The strategic objectives for the next 3 years have been defined as:

**Voice objective:** To be an effective voice for representing students

**Advice objective:** That students receive support regarding their rights and responsibilities and understand University policies and procedures

**Play objective:** To have a campus culture where students have fun, make friends and take pride in their University.
<table>
<thead>
<tr>
<th>OBJECTIVE</th>
<th>STRATEGY</th>
<th>WHO IS RESPONSIBLE</th>
</tr>
</thead>
<tbody>
<tr>
<td>To be an effective voice for representing students</td>
<td>Student representatives engage and communicate with students</td>
<td>Elected Student Representatives</td>
</tr>
<tr>
<td></td>
<td>USASA communicates the views and needs of students to the University</td>
<td>Elected Student Representatives</td>
</tr>
<tr>
<td></td>
<td></td>
<td>General Manager</td>
</tr>
<tr>
<td>That students receive support regarding their rights and responsibilities and understand University policies and procedures</td>
<td>Provide a high quality Advocacy service to support students</td>
<td>General Manager</td>
</tr>
<tr>
<td></td>
<td>Create awareness for students of their rights and responsibilities under the academic policies and procedures of the University</td>
<td>Elected Student Representatives</td>
</tr>
<tr>
<td></td>
<td></td>
<td>General Manager</td>
</tr>
<tr>
<td>To have a campus culture where students have fun, make friends and take pride in their University.</td>
<td>Design and deliver events targeted at students which are fun, meaningful and engaging</td>
<td>Elected Student Representatives</td>
</tr>
<tr>
<td></td>
<td>Provide support for and encourage the establishment of Academic and Social clubs at the University.</td>
<td>General Manager</td>
</tr>
</tbody>
</table>

**Referendum 2014**

The USASA Constitution is the governing document for the Association. Any changes to the USASA constitution can only be made through a resolution of the Associations members via referendum which if passed then require approval by the University Council.

At the USASA Board meeting on the 8th of April the USASA Board approved changes to the USASA constitution in relation to the addition of an Aboriginal and Torres Strait Islander student representative to the Board, adoption of 2 year terms for student representatives and moving the timing of elections of Board representatives to October. The Board instructed the President to call a referendum of members with notice going to students on the 9th April and voting taking place between 28th April and 5th May.
Students were asked via the referendum to vote Yes or No on the following questions:

- Should an Aboriginal and Torres Strait Islander Student Representative be added to the USASA Board and the constitution amended to reflect this?
- Should USASA Board member’s term of office be extended from one year to two years and the constitution amended to reflect this?
- Should USASA elections be moved from study period 2 to study period 5 and the constitution amended to reflect this?

Voting commenced on the 28th April at 9:30am through the online Bigpulse system and closed at 5pm on Monday the 5th of May with 4,705 students (16% of the student population) casting a vote.

The results of the referendum were as follows:

Should an Aboriginal and Torres Strait Islander Student Representative be added to the USASA Board and the constitution amended to reflect this?

<table>
<thead>
<tr>
<th>Rank</th>
<th>Candidate</th>
<th>Votes</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Yes</td>
<td>3,603</td>
<td>76.58</td>
</tr>
<tr>
<td>2</td>
<td>No</td>
<td>1,102</td>
<td>23.42</td>
</tr>
</tbody>
</table>

Should USASA Board member’s term of office be extended from one year to two years and the constitution amended to reflect this?

<table>
<thead>
<tr>
<th>Rank</th>
<th>Candidate</th>
<th>Votes</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>No</td>
<td>2,437</td>
<td>51.8</td>
</tr>
<tr>
<td>2</td>
<td>Yes</td>
<td>2,268</td>
<td>48.2</td>
</tr>
</tbody>
</table>

Should USASA elections be moved from study period 2 to study period 5 and the constitution amended to reflect this?

<table>
<thead>
<tr>
<th>Rank</th>
<th>Candidate</th>
<th>Votes</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Yes</td>
<td>2,766</td>
<td>58.79%</td>
</tr>
<tr>
<td>2</td>
<td>No</td>
<td>1,939</td>
<td>41.21%</td>
</tr>
</tbody>
</table>

The resulting changes to the USASA constitution came into effect with the approval of the University Council Immediate Business Committee on the 8th of May. A total of 4,705 students voted (16%). For comparison, 11% of students voted in the 2013 Referendum.
2014 Student Representative Elections

The USASA Constitution provides a process for Board elections. The 2014 USASA Elections began with publication for nominations on the 13 May 2014 and concluded with the announcement of the official results 27 June 2014.

In accordance with the USASA Constitution, the USASA Board passed a motion on the 6 May 2014 to have voting commence for the General Elections on 11 June 2014. A motion was also passed at this meeting endorsing Luis Gardeazabal as the Returning Officer for these elections. The USASA Board also approved the following timeline:

- Publication of Nominations and Elections 13 May 2014.
- Nominations open from 9am 19 May 2014 and close 4pm 26 May 2014.
- Voting would commence from 9am 11 June 2014 and close 4.30pm, 20 June 2014.
- Preliminary results announced 5pm 20 June 2014
- Official results announced 5pm 27 June 2014

Nominations

At the close of nominations a total of 49 nomination forms had been received. Out of the nominations received 7 withdrew due to various reasons, such as not attending the nomination workshop, not uploading a policy statement by the deadline, or realising the time commitment required was too much. For comparison in 2013, 37 nominations were received with 7 students withdrawing.

Voting

The electoral roll for this election consisted of 29,830 students. Electronic voting opened at 9am 11 June and closed 20 June 2013. Students were sent an email with a link to the voting website when polls opened and a reminder email was automatically sent by Bigpulse each day during the voting period to students who had not voted yet.

At the close of voting a total of 3,010 (10.1%) students had cast a vote. In comparison to 2013, the electoral roll was 29,406 students with 2,444 (8.3%) students casting a vote.
A number of issues were identified during the Election process in regards to the election regulations and processes. An Election Regulations Sub-Committee has been formed by the Board to investigate the issues with a view to creating a more streamlined process for the 2015 Elections.

**Board Induction 2014**
The 2014 Board Induction was delivered via a residential intensive program held at the McCracken Country Club Conference Centre from the 23rd to the 25th of July. Facilitated by experienced professional trainer and current University of South Australia MBA Student Cheree Taylor the program included presentations from all USASA professional staff, interactive activities, workshops, seminars and role plays.

An important feature of the 2014 retreat was a focus on team building and group decision making. All Student Representatives and staff were asked to complete a number of pre-retreat questionnaires to give an insight into learning styles, team roles and values. This process has been instrumental in the incoming board working together as a coherent group.
Board Activities and Achievements 2014

USASA provides Student Representation on University committees and boards including the University governing Council. In 2014 USASA represented students at:

- University of South Australia Governing Council – President and Post graduate Student Representative
- University of South Australia Council Strategic Planning – President and Postgraduate Student Representative
- Academic Board – 5 x Student Representatives
- Division of EASS Academic Program Approval Group – 1 x Student Representative
- Formal Inquiries – 1 x Student Representative
- Academic Review Meetings – 1 x Student Representative
- Liaison Committee - President
- Student Appeals Committee – 1 x Student Representative

The USASA President is a key representative for Student and USASA at major events and activities. In 2014 the USASA President participated in the following:

- Launch of the UniSA’s Reconciliation Action Plan
- Formal opening of the Jeffrey Smart Building
- Vice Chancellors MLS Ice Bucket Challenge [PHOTO]
- Participated as an interview panel member for UniSA Pro Vice Chancellor: Student Engagement & Equity recruitment process
- Formal Review for Academic Progress for Research Students
- UniSA Foundation Studies Graduation Ceremony
- Welcome Week for new international students
- UniSA’s Governance & Legislation Committee Meeting
- Connect event for Education, Arts and Social Sciences
- Magill @ Twilight
- Blue Stocking Week dinner

USASA Student Representatives have been active across 2014 participating in University working groups and committees, attending key events and working with the University leadership to ensure that the students voice is heard in decision making. Much of what we do happens behind the scenes but there is still a significant presence provided by USASA student representatives at events across all campuses, including:
• O-Week (all campuses)
• Open Day
• Welcome Week
• Mental Health Week
• Wellbeing Day
• SAIBT Orientation
• Council of International Students Conference
• Your Culture My Culture Welcome Night
• Jeffrey Smart Building Opening
• Connect Event for EASS
• Spiced (4 campuses)
• A Night At The Zoo
• Examinaide
• Chinese Student Club Welcome Night
• Magill @ Twilight
• USASA Student Representatives were also active in rallies with the NUS and NTEU against cuts to Higher Education Funding and the HEF Reform package.

Key activities and achievements in 2014:

• Lobbied successfully for extra resources after the closing of the Clinical Placement Unit
• Established the role of Aboriginal & Torres Strait Islander Student Representative
• Successfully lobbied for an increase in events at Whyalla
• Participated in Blended Learning Consultation with Provost
• Participated in Review of the Learning and Teaching Unit
• Participated in Postgrad Student Induction

Policies developed/amended:

• Financial authority
• Vice-President
• Event attendance
• Representative role description (amended)
• Attendance definition: defined further

Policies to be identified as necessary and to be finalised:

• Media policy
• Social media policy
• Clubs code of conduct
External events attended by representatives:

- NUS’ series of National Days of Action against higher education reform
- NTEU’s rally against higher education reform
- NUS’ annual education conference
- NUS’ National Conference (AGM)

*Most of which had received media attention

Sub-Committees, and working groups formed:

- Events sub-committee
- Education and Welfare sub-committee
- Budget and Finance sub-committee
- Clubs Events sub-committee
- Election Regulations sub-committee

**Affiliations and Memberships**

USASA is an affiliated Association and/or has memberships with the following organisations to represent the needs of Uni SA students on a local and national scale:

National Union of Students (NUS)
Council of International Students of Australia (CISA)
Australian College and Universities Managers Association (ACUMA)
Australian Association of Campus Activities (AACA)
Adelaide West End Association (AWEA)

In 2014 USASA was pleased to sponsor the national CISA conference which was held at the University of South Australia from 7th to the 9th of July.
Objective: That students receive support regarding their rights and responsibilities and understand University policies and procedures

The Role of the Student Advocate

The Advocacy Officers of USASA are responsible for providing University of South Australia students with a wide range of information, advice and services to manage processes towards their academic performance and progress. We strive to provide a professional Advocacy service to all University of South Australia students.

Advocates are trained in providing advice and advocacy to students on a range of issues. Advocates have particular expertise in implementing students’ rights in the areas of academic and educational complaints.

Some of the complaints and issues we can assist students with are:

- Requests for remarking and resubmissions
- Appeals against allegations of academic misconduct (including plagiarism)
- Advice regarding University policy
- Appeals against final grades
- Appeals against intention to preclude
- Appeals against allegations of examination misconduct
- Issues with lecturers
- Referral to other services inside and outside of the University

Subsequent to the recent update from Allan Evans, Provost and Chief Academic Officer regarding Maintaining a Safe Environment at Uni SA, USASA is aligning itself to the Universities Children’s Protection Policy. Under this policy Student Advocates will be treated as ‘prescribed positions’ and staff in these roles will be required to provide USASA with a current Criminal History Assessment (CHA) from the Department for Communities and Social Inclusion.
Report on 2014 Activities

In 2014 we supported students with matters concerning preclusions (Notification 3), academic misconduct, academic review, placements, reassessments, complaints and many other academic issues by helping students with preparation and presentation of documentation and attending relevant hearings with academic staff members or panels within the University.

Last year the biggest role we played was assisting students with their cases for Preclusions appeal preparation and execution. The service in 2014 includes submitting the first template letters, reviewing the appeal letters written by the students, assisting the students to gather evidence, preparing them from the meeting with the committee and attending the meeting with them for support with the Divisional Appeals Committee.

The main purpose/goal of any Advocacy Officer is to assist students to maximise their probabilities - to continue studying at the University - based on their individual cases by presenting information and evidence relevant in the appeal letter and for the final hearing.

However, in 2014 we attempted not only to build a case merely based on the past circumstances of the students but to give direction and produce a plan to create a successful academic future and to make them achieve the goal of becoming future UniSA graduates. That is why in all instances the students are directed for an appointment with the Counsellors from the Learning and Teaching Unit, to have a meeting with their respective Program Directors and to create a personal and professional environment in which they can overcome their current difficulties.

Advocacy Officers also assisted UniSA students in 2014 with Academic Integrity Issues and Placement matters. This part of the service includes having meetings - face to face - with students to understand the case and to explain the University policies. In most cases we also assisted them by sending template letters, reviewing communications written by students before being submitted to University staff members and attending the meeting with them for support.

For Academic Integrity Issues, the main purpose/goal of the service is to assist students to put together their cases and present them to the University in a clear and professional way. This also includes explaining the APPM procedures. In regards of placements, the main purpose of the service is to assist students
to maximise their possibilities to be able to repeat their placements and put together an action plan with the University so they can be successful in the future.

In regards the rest of the case load for 2014 the Advocacy Officers dealt on a daily basis with cases related to:

- Complaints. This includes meetings with the Director SAS, the Student Ombudsman and/or the appropriate Head of School. There has been an increase in number of complaints about lack of procedures by University staff in 2014 especially in the School of Commerce and Business.
- Resubmissions and remarking.
- Amendment of Enrolment

The following numbers cover the period of January 2014 and December 2014.

<table>
<thead>
<tr>
<th><strong>Key Statistics</strong></th>
<th><strong>2014</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of New Students assisted</td>
<td>193</td>
</tr>
<tr>
<td>Number of New Cases</td>
<td>463*</td>
</tr>
</tbody>
</table>

*note: individual students are assisted with multiple cases

<table>
<thead>
<tr>
<th><strong>Issues</strong></th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>Preclusion</td>
<td>42</td>
</tr>
<tr>
<td>Academic Integrity</td>
<td>13</td>
</tr>
<tr>
<td>Academic Misconduct</td>
<td>10</td>
</tr>
<tr>
<td>Amend Enrolment</td>
<td>5</td>
</tr>
<tr>
<td>Placement</td>
<td>5</td>
</tr>
<tr>
<td>Complaint</td>
<td>4</td>
</tr>
<tr>
<td>Appeal Final Grade</td>
<td>5</td>
</tr>
<tr>
<td>Remark/Resubmission</td>
<td>3</td>
</tr>
<tr>
<td>Other (8)</td>
<td>13</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Schools</strong></th>
<th>%</th>
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</thead>
<tbody>
<tr>
<td>Commerce</td>
<td>30</td>
</tr>
<tr>
<td>Business</td>
<td>9</td>
</tr>
<tr>
<td>Nursing Midwifery</td>
<td>8</td>
</tr>
<tr>
<td>Social Policy &amp; Social Work</td>
<td>6</td>
</tr>
<tr>
<td>Electrical and Info Engineering</td>
<td>5</td>
</tr>
<tr>
<td>Management</td>
<td>5</td>
</tr>
<tr>
<td>Health Sciences</td>
<td>5</td>
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<tr>
<td>Education</td>
<td>5</td>
</tr>
<tr>
<td>Other (15)</td>
<td>27</td>
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</table>
### Campus

<table>
<thead>
<tr>
<th>Campus</th>
<th>%</th>
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</thead>
<tbody>
<tr>
<td>City West</td>
<td>45</td>
</tr>
<tr>
<td>City East</td>
<td>24</td>
</tr>
<tr>
<td>Mawson Lakes</td>
<td>16.5</td>
</tr>
<tr>
<td>Magill</td>
<td>14</td>
</tr>
<tr>
<td>Whyalla</td>
<td>0.5</td>
</tr>
</tbody>
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### Equity Group

<table>
<thead>
<tr>
<th>Equity Group</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>International</td>
<td>32</td>
</tr>
<tr>
<td>ESL</td>
<td>27</td>
</tr>
<tr>
<td>Disability</td>
<td>7</td>
</tr>
</tbody>
</table>

### Discussions, Issues and Projects for 2015

As part of the plan to develop the Advocacy service for 2014, the Advocacy Officers from USASA have weekly meetings in which different aspects of the role are discussed as well as future plans. Some of the most important discussion plans which are already been put in place or are in the process to be implemented for 2015 are:

#### Document And Process Reviews - Standardising

The Advocacy team did a review in 2014 of all of our standard processes, templates and emails that we send to students. This includes:

- Preclusion template emails and documents. - Most template documents ready to use for 2015
- Power point presentation for induction – Finalised end of 2014

#### Systems Advocacy

The Advocacy team will start confidentially recording incidents of concern of University Staff members. These recorded incidents will be based on objectivity and record policy, procedural and natural justice breaches/issues. These files will be recorded and maintained in a confidential manner. Project completed in 2014 and to be implemented in 2015.

#### Online Feedback Form

The Advocacy team has finalised the Advocacy online Feedback Form at the end of 2014. The Team is ready to use the Feedback Form from January 2015.

#### Welfare Money For Students

The idea was implemented and later was removed from the service itself. Several issues were raised and the project is no longer part of the Advocacy Service for 2015.

#### Code Of Conduct For Students

The idea of the code is that it applies to the behaviour of all UniSA students using the Advocacy Services. This is a project to protect the integrity of the Advocacy Officers and will be implemented no later than June 2015. It is a project that started at the end of 2014.
Objective: To have a campus culture where students have fun, make friends and take pride in their University

Clubs

Clubs are a key component of a vibrant campus culture. It is our goal to support and empower clubs to deliver events and activities across all campuses – activities and events that are run for and by students.

Clubs are running activities every day of the academic year on Uni SA campuses – many of them we don’t see as they are happening behind closed doors. A great example in 2014 was the South Australian Model United Nations (SA-MUNC) Conference held at Uni SA from September 21st to the 24th. Attracting more than 70 delegates the event was jointly hosted by the University of South Australia United Nations & International Relations Society and Adelaide University United Nations Society.

Key Statistics

In 2014 membership numbers were recorded accurately for the first time and all existing members that wished to continue their membership were required to re-join. (note: some students do not list their gender in their profiles. As such male/female columns may not add up to total. Total figures are correct);

<table>
<thead>
<tr>
<th>All Clubs</th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Male</td>
<td>Female</td>
<td>Total</td>
</tr>
<tr>
<td>Student</td>
<td>643</td>
<td>662</td>
<td>1,681</td>
</tr>
<tr>
<td>Staff</td>
<td>12</td>
<td>5</td>
<td>46</td>
</tr>
<tr>
<td>Non-Student</td>
<td>16</td>
<td>8</td>
<td>38</td>
</tr>
<tr>
<td>Total</td>
<td>671</td>
<td>675</td>
<td>1765</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Members Identifying From City East Campus</th>
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## Members Identifying From Mawson Lakes Campus

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## Members Identifying From Mt Gambier Campus

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## Members Identifying From Whyalla

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## Members Identifying From Mawson Lakes Campus

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In 2014 USASA commenced a major overhaul of Clubs at Uni SA with student feedback identifying that Clubs had been increasingly neglected up to 2013 and were feeling isolated. A Clubs audit was commenced in early 2014 leading to a number of recommendations from the Clubs and Events Officer and Clubs Committee. These recommendations were incorporated in a major restructure process.
The main areas for improvement identified were in terms of club governance and finances. As a result the following changes have been made:

- All clubs are required to have an executive consisting of President, Treasurer and Secretary
- All clubs are required to manager their own bank accounts
- All clubs are required to adopt a constitution, have an AGM by end June and then annually
- All clubs are required to have a minimum of two thirds Uni SA Students
- Only Uni SA students can hold executive positions

A clubs forum was held in April with approximately 50 representatives from 20 Clubs attending to workshop the proposed changes. The feedback from the clubs overall to the proposed changes to club structure and governance model was positive. The changes were progressively introduced from June 2014.

USASA notes that the number one issue identified by clubs both through the Clubs Forum and subsequent student surveys is space. Clubs have requested dedicated space on campuses including storage. It is noted that some school based clubs do receive this support however it is not widespread. It is something USASA will continue to work with the University to establish.

By the end of 2014 USASA had 98 clubs who had completed the appropriate documentation for affiliation.
Clubs List 2014

Ad Club
Adelaide Cosplay & EGL Club
Adelaide Japanese Animation Society Club
AIESEC South Australia
Architecture & Interior Architecture Graduation Show
ARTCIRCLE (formerly Visual Arts Club)
Artists, Gamers, Programmers United
Australia-China Youth Association UniSA Chapter (ACYA@UniSA)
Aviation and Aerospace Student Organization (A3SO)
Bangladeshi Student Society UniSA
Biology Society Of South Australia (BSSA)
BOSS - Builders Organisation for Staff and Students
Brazilian Students Association (Brasas)- Unincorporated
Bright Futures Society - UniSA
Business Students Society - UniSA
Campus Christian Movement Club
Chinese Student Association - UniSA Chapter
Chinese Student Business Development Association (Unincorporated) (CBDA)
Chinese students and scholars association at UniSA (Unincorporated)
Commerce Student Association
Community Connect
E Squared Club
ECSSA
EMU Club (Environmental Management Unit)
Enactus
Evangelical Students Magill
Evangelical Students Mawson Lakes
Filipino Students United Club
FOCUS
Gamers Alliance (UniSAGA)
GJ-Bu
Hip-Hop and Breakdance! [Dance]
Hong Kong Student Society Club
Indonesian Student Society of University of South Australia (PPIA UniSA)
InterCom - International Student Life UniSA
International Student Business Society - Hong Kong Chapter
International Students Association
International Students Business Society (ISBS: Malaysia Chapter)
International Students Business Society (Latin American Chapter)
Islamic Society UniSA
Japenese comic manga club
Journalism Events Society Club
Labor Club
Laboratory Medicine Student’s Society
League of Legends UniSA Club
Magill Film Society
Mature Adult Support Service Network (MASS Net)
Mawson Student Network (MSN)
MED RADical Club
Medical Science Society
MERC - Mechatronic Engineering Robotics Club
Mi Vida
Movie Lovers (Whyalla)
Music Lover
Nursing and Midwifery Social Club
Oaktree South Australia
Overseas Christian Fellowship (OCF) UniSA
Oxygen Club
Persian Society at UniSA
Planning Social
Positive Expressions
Postgraduate Scholars Association
ROUSTAH The Rural Health Club for UniSA
RuShi Buddhist Youth Group
School of Psychology, Social Work and Social Policy
Social Justice Activism Club (TBC)
Social Work Club
South Asian Arts Society
STEMSEL UniSA
The Entrepreneur Party (EP)
Tia International Aid UniSA Branch
UnderGrad Psychology Club
UniSA Afghan Students Club
UniSA Baking Club
UniSA French Club
UniSA Liberals on Campus Club
UniSA Marketing Club
UniSA Meditation Club
UniSA Occupational Therapy
UniSA Perfect Pitch Workshops
UniSA Physiotherapy Student Society
UniSA PMB Postgrads
UniSA Postgraduate Society
UniSA Running Man Club
UniSA Saudi Student Association
UniSA Social Enterprise Learning Association (USSA)
UniSA United Nations & International Relations Society
UniSA Visual Arts Students’ Club
UniSA Visual Communication Student’s Club
University of South Australia City Evangelical Students (UniSA City ES)
University of South Australia Korean Association(UniSaka)
University of South Australia Liberal Club
University of South Australia Philharmonic Orchestra
USASOE (UNISA Society of Engineers)
USATSA (University of South Australia Tamil Student Association)
VGen UniSA
Vietnamese Student Society in the University of South Australia
World Youth International

Events 2014

USASA at O-Week
USASA had a presence at Whyalla, Mawson lakes, Magill, City West and City East Campus Days in O-Week 2014. Each event included USASA providing a stall, cooking a BBQ and providing the space and support services for clubs to attend at the various O’Days. USASA also managed the chill-out zone up at UniSA’s Gear Up.

UniSA Campus O’Days gave USASA an opportunity to soft launch its new branding through the use of branded marquees, branded tee shirts, tear drop banners and a first drop of promotional materials including USASA information booklets, branded pens, stubby holders, rubber wrist bands, stickers and of course the much celebrated student diary and wall planner.

USASA also brought with it a ‘conversational ball pit’ in which USASA board members would sit and invite new students to jump in and begin conversations as directed by the conversation balls. USASA found that the Mawson Lakes O’Day was much busier than expected and the conversational ball pit worked well in this environment.

City West was by far the most successful regarding the distribution of diaries and wall planners while City East, as it was held in week 2 of SP2, proved to be least popular as most students had already established themselves on campus by this time.

Attendance at USASA stalls can be considered largely incidental to the overall event, although some students did indicate the free diary was a motivating factor for attendance. Numbers were estimated by the university however as there were no systems in place for tracking student attendance it is expected that they are not an accurate representation.

Estimated attendance was Mawson Lakes- 800-900, Magill- 700-800, City West- 1,500 City East- 800 It is estimated about 3,000 diaries were distributed by USASA across the week.
The USASA chill-out area was a highlight of Gear Up in 2014. The area was furnished with astro turf, oversized coloured fabric bean bags, palm trees and featured a DJ that featured South Australian musicians as well as slushie machines and a chocolate fountain. Retention in the area was very high with many groups of students remaining in the area for more than an hour at a time. The DJ was an excellent fit to the event and can be considered a significant reason for retention of patrons in the area together with the comfortable seating options.

Over-all USASA had a successful initial launch of its new branding and saw significant student engagement particularly through the distribution of diaries which resulted in an increase in downloads of the PokitPal App from 2,725 in March 2013 to 5,999 in March 2014.

USASA at Open Day 17th August
This year marked the associations largest ever presence at a Uni SA Open Day. Utilising the entire north end of George Street, USASA Student representatives and staff were on hand all day to talk to students about USASA, studying at Uni SA and University culture.

USASA staff and Student Representatives gave out over 500 balloons, 1000 jelly beans, 5 boxes of magazines, 200 advocacy cards, 150 notepads, 200 diaries and multiple pens and seed packs. Part of our focus on Open Day was showing the ‘fun’ side of University life, and as such we also provided over 2000 donut serves and 2500 serves of fairy floss to attendees.

National DJ Competition
USASA partnered with Flinders University Student Association and Adelaide University Union to deliver the AACA (Australian Association of Campus Activities) event. The event was organised for Thursday 12 June as a single heat final with the winner set to fly to Melbourne on Thursday 26 June to represent South Australia at the National Final.

The event was hosted at Sugar, Rundle St and the venue and sound engineer were generously provided by the venue owner, meaning that the event cost FUSA and USASA a mere $500 each including airfares, State Prize (including $500 cash supplied by AACA) and catering for judges.

We were disappointed that Adelaide University Union withdrew their support for the event a week prior to the competition running, citing frustrations with the AACA registration portal damaging contestant registrations. It is suspected that very little promotion was given to the event by the AUU which may also have contributed to the poor registrations. Overall, there were only 6 participants that signed up to the competition (4 from UniSA) and only 4 that made it to the competition. This was considered disappointing and attendance at the event of supporters was also extremely low, with the attending crowd estimated at 40 patrons at its peak.
USASA is not keen to continue with the competition, despite the small financial outlay, as there does not appear to be significant interest in the competition to make it a successful event on the University calendar. Both the AUU and FUSA have expressed some interest in running the competition in 2015, however USASA will approach any partnership regarding this event with caution and require a fixed financial guarantee from both organisations as well as demonstrated commitment to promotion of the event.

KI Tree Planting Festival
Was organised for 5 July-7 July to depart UniSA City West Campus, Fenn Place. Due to the high costs/subsidy of the trip in 2013 (subsidised at $432 per student), 2014 saw an increase in ticket pricing to $149 all-inclusive with an option for students to purchase a sleeping bag at $15 per unit. This meant that the subsidy was still high but significantly less at approx. $160 per student.

Because of the high subsidy this event still proved an incredibly popular way for students to visit Kangaroo Island for a low cost, selling out well before the event date.

USASA engaged the services of Wilderness Escape which was a significant contributor to the lowered costs- the organisation frequently runs field trips and camps to Kangaroo Island, owns majority of the required equipment (including transport and tents) and supplied their own highly trained and fully first aid compliant staff to support the event as part of the event delivery fee. Accommodation was camping in two person tents at the Kingscote Nepean Bay caravan park which was fantastically located about 150m from the beach and allowed for a beach side bonfire which the students absolutely loved!

Overall, the event was a huge success with excellent feedback from the attending students, the one major complaint being about the tree planting experience with a feeling that it was too strictly run and that the physical effort required was too much. Interestingly of the 110 attendees, only 3 stated that they had elected to attend because of the tree planting festival, all remaining students had chosen to come to make friends and visit Kangaroo Island.

USASA elected to not run the KI Planting Festival in 2015 for two reasons; 1. the KI Planting Festival did not receive government funding required to allow it to continue 2. The high subsidy per student was considered too much for the event to continue to be viable as it was and it was felt that students would not pay the considerable higher cost required of at least $250 for the privilege of visiting KI.

USASA will be replacing the KI Planting Festival with day trips and short on-land camping trips that require a smaller per student subsidy in 2015.
**FIFA World Cup Event**

A FIFA event was launched in 2014 to align with the World Cup as the result of a proposal from a student who was active at both City East and Mawson lakes campuses through study and football. The World Cup Final was being held on the night of Sunday 13 July and into the morning of Monday 14 July.

The event was set up as a lock in style event at the Mawson Lakes gymnasium, which allowed for the event to be licensed at a per unit cost to attendees and was fully catered for both dinner and breakfast. The game was screened on a giant blow up cinema screen and was supported with a DJ and bubble sports which was enjoyed a lot by patrons. There was also FIFA on gaming consoles to entertain patrons and 4-a-side football was also set up. A free shuttle bus service was set to run both in the evening and in the morning to allow students to attend at the event from the City West campus. Only one student used this service.

The event was ticketed at $15 for UniSA students and $20 for non-UniSA students. A total of 46 tickets were sold, with an additional 10 people gifted attendance. Overall the event was an interesting experiment in to activating the Mawson Lakes campus but was not overly well received and attendance was lower than was required to consider running the event again.

**National Campus Band Competition**

The National Campus Band Competition is a mainstay of all 3 South Australian University calendars and generally attracts about 40-50 bands across SA (with the majority of them coming through Adelaide University).

This year numbers were low across the State with Flinders University running two small day time heats, Adelaide Uni reducing their 4 night heat schedule to two and USASA finding that they only had 7 registrations meaning that a single heat night was required. There were only 24 band registrations in South Australia in 2014.

Disappointingly for USASA, 2 bands withdrew the day prior to the competition and another failed to show up on the night meaning that the competition was short and did little to raise the calibre of the bands successful enough to move through to the State Final. USASA’s heat was held at West Bar and had an attendance of some 60 people.

Each University sent through its top two bands to the State Final that was held at Fowler’s Live on Thursday 11 September. Attendance was better than hoped considering the reported low attendance at Flinders University and West Bar with the door list showing almost 200 attendees.

The National Campus Battle of The Bands Final was held on the 11th of September at Fowlers Live. The eventual winner was Slick Arnold, a band from Adelaide University, who travelled to the national final in Sydney.
A Night At The Zoo 18th October
The USASA Ball 2014, held at the beautiful Adelaide Zoo on the 18th of October, successfully thrilled the attending UniSA students and staff alike.

Beautifully dressed with fresh blue and white themed flowers, striking white rococo furniture with plush accessories and delicate fairy lighting, the night featured a range of entertainment including a caricature artist, roaming magicians, a surprise flash-mob of hip-hop dancing waiters and a fire twirler. Music was supplied by Adelaide cover band Mr Buzzy and was supported by a local DJ.

A highlight of the evening was the Panda VIP experience featuring fine drinks, canapés and two very special guests- the Adelaide Zoo’s resident pandas Wang Wang & Funi. All guests also had the chance to enjoy interaction with live zoo animals at the venue entry which proved incredibly popular and the animal wrist band game assisted more than a few new introductions.

Overall the USASA Ball 2014 was a vast success, delivering an evening of great food, drink and entertainment. But more than this, it allowed friends to connect in a setting that made them feel valued and pampered, as well as to encouraging them to make new acquaintances.

Key Stats:
334 Attendees
154 Wrist Band Introductions
34,050 Social Media Reach

Spiced!
Spiced! is a highly successful partnership between USASA and the University of South Australia Business School that promotes a range of cultures and their associated cuisines as events that are free for all UniSA students to attend.

The events are a two part platform designed to highlight cultures that are significant or of interest to UniSA students. Many were selected based on the make of the International Student cohort whilst some were based on expressions of interest (for example Australian/ Aboriginal or South American).

Events began with a food component where patrons of the event were invited to learn how to make a variety of simple foods significant to the featured culture after which they were able to eat the dinner they had themselves made. After this a film was screened which included free popcorn as an accompaniment that would typify the lifestyle of that particular culture group to hopefully bestow a better understanding of the people from this country or region. The events all ran at City West, Hoj Plaza with attendance varying from between 150-450 patrons with the exception of a single activation held at Mawson Lakes which only received an attendance of some 50 people.
30 July- Malaysian (CW)
5 August- Aboriginal (CW)
13 August- Vietnamese (CW)
19 August- South American (CW)
27 August- Hong Kong (CW)
4 September- Chinese (CW)
8 October- South Asian (ML)

Examin-aide
Examin-aide provides support services for students during the crucial 2 weeks of exams at the Wayville Showgrounds at the conclusion of SP2 and SP5. The USASA Exam-In-Aid Station was run by USASA in response to a high uptake of services by UniSA Students at the Adelaide University Union Exam Rescue Station in 2013.

The key objectives of the activation were:

- To assist students that had forgotten key exam equipment such as pens, pencils, calculators and rulers
- Provide university supplied information to students specific to UniSA Exams being held in SP2 and SP5 at the Royal Adelaide Showgrounds
- Assist students in distress by providing calm and reassuring company and give them clear directions to the appropriate services available (no advice to be provided)
- Provide a free sugar hit and a bit of fun in an otherwise potentially stressful time.

Over the 2 weeks of exams the USASA team provided to students:

- 287 equipment hires
- 1448 pencils
- 416 erasers
- 2950 pens
- 30 highlighters
- 4990 jelly beans.
Regional Events
USASA also notes the successful events which have been delivered by the Whyalla Student rep including a Market Bazaar, Quiz Night, R U Ok? Day, Movie Nights, Pub Crawls. The Mt Gambier student rep was also key in organising student engagement at the Mt Gambier Races.

2015 Event Planning
The USASA events committee has approved the events calendar for 2015. After an extensive review and consultation around the 2014 events program the committee recommended two significant changes to the 2015 Events program, specifically the removal of the Masked Ball and KI Tree Planting Festival Activities. Whilst these events were successful in their delivery it was noted there are significant costs associated with the events for a relatively limited student reach. Based on the feedback from students these events will be replaced in 2015 with smaller targeted events to get greater traction across a wider student base. There will also be additional events in the calendar including a Summer Music Series and Unitopia, a stress-less day to run at each metro campus.
Counter Services

USASA Run shop front style outlets ("counters") on all four metropolitan campuses providing services to students including:

- Advice, directions and assistance
- Second hand book store
- Clubs support & e-store
- Campuswear merchandise sales
- Free sexual health items
- Free study support items (pens, diaries, wall planners, sticky notes)
- Social congregation space (Magill & City East).

As a part of the re-focus on students in the 2013 strategic planning a review of counter services was undertaken to ascertain their place in the overall student experience offering of the Association. One of the strongest messages from the review was that the counters are considered the ‘face’ of USASA and provide an important presence on all metropolitan campuses. With the focus on students at the core of our business the Board agreed that wherever possible students should be the face of the organisation, and as such a decision was made to offer the counter roles to students on a casual basis from 2014. Opening hours for all campus counters were also extended to provide a more consistent presence on campus. As a result, in 2014 USASA provided over 6000 employment hours for Uni SA students and had over 24,000 direct student interactions.

In 2014 USASA participated in a project with the University to develop a new ‘campus wear’ line of merchandise for Uni SA students based on a varsity style design. The project was very successful with the campuswear line being sold through USASA counters and Unibooks. As a part of the project USASA agreed to sell the merchandise at no commission with the University covering the cost of new merchandising for the trial period.

At the end of 2014 USASA agreed with the University to continue to provide a point of sale for the Uni SA Campus wear Merchandise range. From 2015 USASA will receive a 10% commission on all merchandise sales and will deliver the pop up shop during O-Week.

One of the most exciting developments for the USASA counters in 2014 was the full refurbishment of the Magill and City East counters. Working in partnership with, and with the support of the University and external consultants,
a new interior design was developed to allow greater flexibility for the spaces, maximise student use and interaction and incorporate the new USASA branding. We are extremely grateful for the support of Phil Clatworthy, Joanne Camens and Ian Mackenzie at Uni SA through this project.

**Key Service Counter Stats:**

Second hand textbook Sales: 1550 units for total of $47,641.85 of which $40,495 goes straight back to students.

In 2014 USASA provided over 6,000 employment hours for Uni SA students and had over 24,000 direct student interactions.

Uni SA Campuswear Sales: 587 units for total of $29,065.
Established in 1992 Entropy Magazine was a spin-off project started by the UniSA student association to promote youth culture and as an effective means of discovering new creative talent amongst UniSA students within the fields of design, art, illustration, photography and writing. Entropy magazine was published 8 times per year by a different team of four students each year, filling positions of editor, sub editor, online editor and graphic designer.

With the Student association name change in 2009 from USASA to UniLife, the Magazine was rebranded as UniLife Magazine and reduced to 5 issues per year. The magazine continued as such until 2013. Changing magazine staff, unstable funding and lack of promotion and support from the organisation and the wider University saw the quality and consistency of the magazine suffer, resulting in decreases in engagement from the student body. Following the student association’s name change from UniLife to USASA in late 2013, the magazine’s name changed (by default) to become USASA Magazine.

Distribution issues and inconsistent visual style and article quality led to a review of USASA Magazine in June of 2014. The decision was made to rebrand, refresh and relaunch the magazine as Verse Mag, a name chosen from a selection of student suggestions. A part of the strategy around the name change was to give the magazine back its own identity and allow it to grow and to thrive.

New visual branding (a break away from the identity as an extension of the student association branding) and a new design-centric style guide were employed in order to ensure consistent presentation and increased potential for brand growth into the future. A wider focus on art, journalism and design was instigated in order to appeal to a broader range of students from outside the school of journalism. Premium paper stock and square spine binding were selected to match the clean, new identity. By leveraging community and industry ties the new, premium production of the magazine also resulted in a 13% decrease in production costs.

The rebrand also reflected industry trends in the introduction and increased focus on digital publishing, via social media and the Verse website, with online polls, exclusive content and a revised mobile and tablet friendly website.

Issue one of Verse Mag was launched at a small party at West Bar in October 2014. Issue two was released in December of 2014 and a comprehensive production schedule for 2015 has been established.
Since the rebrand and relaunch interest in the magazine from the students of UniSA and the wider UniSA community has increased substantially:

- Targeted promotions which focused on calling for contributions from outside the school of journalism resulted in submissions for each of the first two issues increasing by more than 200%. This has risen further again for the third issue with one week still to go before submissions close.

- Applications for the four student positions increased by 500%, from 5 applicants in 2014, to 25 applicants in 2015

- The School of Art, Architecture and Design has included illustration briefs from the magazine staff into the 2015 curriculum for third year illustration students (the first time in the history of the magazine’s various incarnations that it has been included in credited course work for any UniSA program)

- A basic O’Week campaign saw over 350 first year students join the magazine’s online community via the Verse email newsletter sign up (10-15% of students in attendance over the four days)

- For the first time, Verse staff are working in collaboration with professional staff from the UniSA Newsroom and the Marketing and Communications Unit, providing the University with a student voice and providing invaluable real world experience for the magazine team.
Administration and Finance

USASA has 8 permanent staff who work under the direction of the General Manager. In 2014 USASA introduced a Clubs & Events Internship which was offered to Uni SA events and marketing graduates.

Additionally USASA employs up to 20 students per year to work on a casual basis as Student Service Assistants on campus counters.

USASA Organisational Structure 2014
In 2015 USASA will expand its staffing to include a full time Activities Assistant and Marketing Assistant to take the permanent staffing total to 11. These roles will provide crucial student focused support to the Clubs & Events Officer and Marketing Officer and give the Association greater capacity for both direct service delivery and broader strategic initiatives.

In 2014 the USASA Administration relocated from its basement home on the City East campus since the pre-VSU days. Moving in July to the Hans Heysen Building of the City West Campus has given the Association increased visibility to students and ease of access to Uni SA administration as well as being a better environment for staff to work.

**SSAF**
The University of South Australia charges students a Student Services and Amenities Fee (SSAF) for non-academic student services and amenities, such as employment and career services, student clubs, sport and recreational activities, counselling and subsidised food services. The SSAF is paid by all students enrolled at Uni SA with the exception of students enrolled in research programs, Open University and Short Programs. This includes International Students commencing from study period 2 in 2014.

In 2014 the University collected approximately $4,315,750 in SSAF fees from students. Of this money, the University is providing a broad range of non-academic student services including events, activities, grants and initiatives to support the engagement of students at Uni SA.

USASA was pleased to receive a grant of $1,400,000 from the University from SSAF monies in 2014 to provide additional activities and services, meaning that over 30% of the SSAF income for 2014 was controlled by students. This is a fantastic outcome for the Association and Uni SA students and shows the commitment of the University to ensure a high level of Student engagement and ownership.

USASA also generates income from various areas including advertising, ticketed activities, commission on second hand book sales, sponsorship and interest on investments.
Measuring Success

USASA measures its performance in a number of ways:

- Annual Report and audit
- Monthly financial reports to the Board, USASA
- Quarterly reporting to the USASA-UniSA Liaison Committee
- Development and review of the Strategic Plan
- Annual report to University Council
- Individual staff performance plans
- Individual Student Representative performance plans
- Monthly staff activity reports
- Monthly Student Representative activity reports
- Customer feedback systems.

Our key measurements for success are:

- Numbers of students attending USASA events and activities
- Number of students with active membership in clubs
- Number of students voting in USASA elections
- Number of students assisted by USASA Advocates
- Financial performance against budget.
University of South Australia Student Association (USASA) Inc.
ABN 42 435 026 686

Financial report
For the year ended 31 December 2014
BOARD MEMBERS' REPORT

The board members present their report together with the financial report of University of South Australia Student Association (USASA) Inc. for the year ended 31 December 2014 and auditor’s report thereon. This financial report has been prepared in accordance with Australian Accounting Standards.

Board members' names

The names and title/location of the board members in office at any time during or since the end of the year are:

Arun Thomas   -President [Resigned 27 June 2014]
Andrew Friebe -Post Graduate Rep [Resigned 27 June 2014]
Thinh Hoang Pham -International Rep [Resigned 27 June 2014]
Eleisa Hancock -City West Rep [Resigned 27 June 2014]
Andrew Kay    -Mawson Lakes Rep [Resigned 27 June 2014]
Lia Lawrie    - Magill Rep [Resigned 27 June 2014]
Mitchel Wilson -Whyalla Rep [Resigned 12 September 2014]
Claudia Shelton -Mt Gambier Rep [Resigned 19 August 2014]
Beth Beggs-Brown -City East Rep [Resigned 20 January 2014]
Tyler Whitaker -City East Rep [Resigned 31 December 2014]
Lauren Coppock -Mawson Lakes Rep [Resigned 31 December 2014]
Aamela Modan  -City East Rep [Appointed 11 February and Resigned 27 June 2014]
Thuy Le       -City West Rep [Resigned 27 June 2014]
Lia Lawrie    -President [Appointed 30 June 2014]
Jay Joseph    -Post Graduate Rep [Appointed 30 June 2014]
Nikita Ahluwalia -International Rep [Appointed 30 June 2014]
Kevin Palmer  - Aboriginal & Torres Strait Islander Rep [Appointed 30 June 2014]
Vanessa Byrt  -City West Rep [Appointed 30 June 2014]
Trenorden     -City West Rep [Appointed 30 June 2014]
Gail Quiban   -City West Rep [Appointed 30 June 2014]
Jeffrey Johnstone -Mawson Lakes Rep [Appointed 30 June 2014]
Louise Greaves -Magill Rep [Appointed 30 June 2014]
Anthony Hooper- Magill Rep [Appointed 20 June 2013]
Board members' names (Continued)

Rong Kun Ho       - City East Rep [Appointed 1 January 2015]
Jie Han Ong       - Mawson Lakes Rep [Appointed 1 January 2015]
Abby Ellis          - Mt Gambier Rep [Appointed 10 November 2014]
Alexander Robinson - Whyalla Rep [Appointed 10 November 2014]

The board members have been in office since the start of the year to the date of this report unless otherwise stated.

Results

The profit of the association for the year amounted to $61,470 (2013 Profit: $153,973).

Review of operations

The association continued to engage in its principal activity, the results of which are disclosed in the attached financial statements.

Significant changes in state of affairs

There were no significant changes in the association's state of affairs that occurred during the financial year, other than those referred to elsewhere in this report.

Principal activities

The principal activity of the association during the year was to provide a voice for student opinions and to develop leadership skills; advice to students with academic issues and play for students via sporting, social and academic clubs.
## UNIVERSITY OF SOUTH AUSTRALIA STUDENT ASSOCIATION (USASA) INC.
ABN 42 435 026 686

### STATEMENT OF COMPREHENSIVE INCOME
FOR THE YEAR ENDED 31 DECEMBER 2014

<table>
<thead>
<tr>
<th>Note</th>
<th>2014</th>
<th>2013</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>Revenue</td>
<td>2</td>
<td>1,807,861</td>
</tr>
<tr>
<td>Expenses</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Depreciation expense</td>
<td>3</td>
<td>(15,655)</td>
</tr>
<tr>
<td>Employee benefits expense</td>
<td></td>
<td>(868,593)</td>
</tr>
<tr>
<td>Repairs and maintenance expense</td>
<td></td>
<td>(3,326)</td>
</tr>
<tr>
<td>Advertising expense</td>
<td></td>
<td>(54,872)</td>
</tr>
<tr>
<td>Operational - Services</td>
<td></td>
<td>(250,997)</td>
</tr>
<tr>
<td>Campus Related Activities</td>
<td>3</td>
<td>(270,264)</td>
</tr>
<tr>
<td>Other expenses</td>
<td>3</td>
<td>(282,684)</td>
</tr>
<tr>
<td></td>
<td>(1,746,391)</td>
<td>(1,729,963)</td>
</tr>
<tr>
<td>Profit for the year</td>
<td></td>
<td>61,470</td>
</tr>
<tr>
<td>Other comprehensive income for the year</td>
<td></td>
<td>-</td>
</tr>
<tr>
<td>Total comprehensive income</td>
<td></td>
<td>61,470</td>
</tr>
</tbody>
</table>
# UNIVERSITY OF SOUTH AUSTRALIA STUDENT ASSOCIATION (USASA) INC.
## ABN 42 435 026 686

## STATEMENT OF FINANCIAL POSITION
### AS AT 31 DECEMBER 2014

<table>
<thead>
<tr>
<th>Note</th>
<th>2014</th>
<th>2013</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$</td>
<td>$</td>
</tr>
</tbody>
</table>

### Current assets
- **Cash and cash equivalents**: 5 4,187,627 4,151,054
- **Trade and other receivables**: 6 98,766 109,892

#### Total current assets
4,286,393 4,260,946

### Non-current assets
- **Property, plant and equipment**: 7 76,776 137,682

#### Total non-current assets
76,776 137,682

#### Total assets
4,363,169 4,398,628

### Current liabilities
- **Trade and other payables**: 8 185,777 206,740
- **Borrowings**: 9 3,217 -
- **Provisions**: 10 48,778 49,128

#### Total current liabilities
237,772 255,868

### Non-current liabilities
- **Provisions**: 10 23,777 102,610

#### Total non-current liabilities
23,777 102,610

#### Total liabilities
261,549 358,478

#### Net assets
4,101,620 4,040,150

### Accumulated funds
- **Accumulated surplus**: 4,101,620 4,040,150

#### Total accumulated funds
4,101,620 4,040,150

The accompanying notes form part of these financial statements.
UNIVERSITY OF SOUTH AUSTRALIA STUDENT ASSOCIATION (USASA) INC.
ABN 42 435 026 686

STATEMENT OF CHANGES IN MEMBERS FUNDS
FOR THE YEAR ENDED 31 DECEMBER 2014

<table>
<thead>
<tr>
<th></th>
<th>Accumulated surplus $</th>
<th>Total Accumulated funds $</th>
</tr>
</thead>
<tbody>
<tr>
<td>Balance as at 1 January 2013</td>
<td>3,886,177</td>
<td>3,886,177</td>
</tr>
<tr>
<td>Total comprehensive income for the year</td>
<td>153,973</td>
<td>153,973</td>
</tr>
<tr>
<td>Balance as at 31 December 2013</td>
<td>4,040,150</td>
<td>4,040,150</td>
</tr>
<tr>
<td>Balance as at 1 January 2014</td>
<td>4,040,150</td>
<td>4,040,150</td>
</tr>
<tr>
<td>Total comprehensive income for the year</td>
<td>61,470</td>
<td>61,470</td>
</tr>
<tr>
<td>Balance as at 31 December 2014</td>
<td>4,101,620</td>
<td>4,101,620</td>
</tr>
</tbody>
</table>

The accompanying notes form part of these financial statements.

- 5 -
### UNIVERSITY OF SOUTH AUSTRALIA STUDENT ASSOCIATION (USASA) INC.
ABN 42 435 026 686

**STATEMENT OF CASH FLOWS**
FOR THE YEAR ENDED 31 DECEMBER 2014

<table>
<thead>
<tr>
<th>Note</th>
<th>2014</th>
<th>2013</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$</td>
<td>$</td>
</tr>
</tbody>
</table>

**Cash flow from operating activities**
- Receipts from customers: 1,536,904
- Payments to suppliers and employees: (1,607,895)
- Interest received: 142,906
- Good and Services Tax Paid (Net): (16,617)
- **Net cash provided by operating activities**: 55,298

**Cash flow from investing activities**
- Proceeds from sale of other non current assets: 11,110
- Payment for property, plant and equipment: (33,052)
- **Net cash provided by / (used in) investing activities**: (21,942)

**Reconciliation of cash**
- Cash at beginning of the financial year: 4,151,054
- Net increase in cash held: 33,356
- **Cash at end of financial year**: 4,184,410

The accompanying notes form part of these financial statements.
NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

The financial report is a general purpose financial report that has been prepared in accordance with Australian Accounting Standards - Reduced Disclosure Requirements, Interpretations and other authoritative pronouncements of the Australian Accounting Standards Board.

The financial report was approved by the board as at the date of the board members' report.

University of South Australia Student Association (USASA) Inc. is a not-for-profit entity for the purpose of preparing the financial statements.

The following is a summary of the material accounting policies adopted by the association in the preparation and presentation of the financial report. The accounting policies have been consistently applied, unless otherwise stated.

(a) Basis of preparation of the financial report

Historical Cost Convention

The financial report has been prepared under the historical cost convention, as modified by revaluations to fair value for certain classes of assets as described in the accounting policies.

(b) Going concern

The financial report has been prepared on a going concern basis.

The future operations of the Association are dependent upon the continued support of the University of South Australia for the co-funding of student services at satisfactory levels, achieving & maintaining appropriate student membership numbers and achieving operating profits and positive operating cash flows.

University South Australia Student Association (USASA), and the University of South Australia have a funding agreement in place for support of student services until the end of 2015. The funding agreement covers: Student Advocacy Services, Clubs (Social), Events for Students, Student Representation and Student Communication. Funding beyond 2015 is currently under negotiation. The board is of the opinion that this funding will be secured.
NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

(c) Revenue

Revenue from sale of goods is recognised when the significant risks and rewards of ownership of the goods have passed to the buyer and the costs incurred or to be incurred in respect of the transaction can be measured reliably. Risks and rewards of ownership are considered passed to the buyer at the time of delivery of the goods to the customer.

Grants:

Grants are recognised as revenue at the fair value of the contribution received or receivable when the following conditions are met:

• The association obtains control of the grant funds or the right to receive the grant funds; and
• It is probable that the funds will flow to the association; and
• The grant funds can be measured reliably.

Revenue from the rendering of services is recognised upon the delivery of the service to the customers.

Interest revenue is recognised when it becomes receivable on a proportional basis taking into account the interest rates applicable to the financial assets.

All revenue is stated net of the amount of goods and services tax (GST).

(d) Income tax

No provision for income tax has been raised as the association is exempt from income tax under Division 50 of the Income Tax Assessment Act 1997.

(e) Financial instruments

Classification

The association classifies its financial assets into the following categories: financial assets at fair value through profit and loss, loans and receivables, held-to-maturity investments, and available-for-sale financial assets. The classification depends on the purpose for which the instruments were acquired. Management determines the classification of its financial instruments at initial recognition.

Financial assets at fair value through profit or loss
NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

(e) Financial instruments (Continued)

Investments in listed securities are carried at fair value through profit and loss. They are measured at their fair value at each reporting date and any increment or decrement in fair value from the prior period is recognised in the profit and loss of the current period. Fair value of listed investments are based on closing bid prices at the reporting date.

Non-listed investments for which the fair value cannot be reliably measured, are carried at cost and tested for impairment.

*Held-to-maturity investments*

Fixed term investments intended to be held to maturity are classified as held-to-maturity investments. They are measured at amortised cost using the effective interest rate method.

*Loans and receivables*

Loans and receivables are measured at fair value at inception and subsequently at amortised cost using the effective interest rate method.

*Available-for-sale*

Available-for-sale financial assets include any financial assets not included in the above categories and are measured at fair value. Unrealised gains and losses arising from changes in fair value are taken directly to equity. The cumulative gain or loss is held in equity until the financial asset is de-recognised, at which time the cumulative gain or loss held in equity is recognised in profit and loss.

*Donated financial assets*

Financial assets donated to the group are recognised at fair value at the date the group obtains the control of the assets.

*Financial liabilities*

Financial liabilities include trade payables, other creditors and loans from third parties including inter-company balances and loans from or other amounts due to board member related entities.

Non-derivative financial liabilities are recognised at amortised cost, comprising original debt less principal payments and amortisation.

Financial liabilities are classified as current liabilities unless USASA has an unconditional right to defer settlement of the liability for at least twelve months after the reporting period.

(f) Property, plant and equipment

Each class of plant and equipment is carried at cost or fair value less, where applicable, any accumulated depreciation and any accumulated impairment losses.
NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

(f) Property, plant and equipment (Continued)

Plant and equipment

Plant and equipment is measured on the cost basis.

Depreciation

The depreciable amount of all fixed assets is depreciated over their estimated useful lives commencing from the time the asset is held ready for use. Land and the land component of any class of fixed asset is not depreciated.

Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

<table>
<thead>
<tr>
<th>Class of fixed asset</th>
<th>Depreciation rates</th>
<th>Depreciation basis</th>
</tr>
</thead>
<tbody>
<tr>
<td>Plant and equipment at cost</td>
<td>3.33%-25%</td>
<td>Straight line</td>
</tr>
<tr>
<td>Improvements at cost</td>
<td>2.5%</td>
<td>Straight line</td>
</tr>
<tr>
<td>Motor vehicles at cost</td>
<td>12.5%</td>
<td>Straight line</td>
</tr>
<tr>
<td>Furniture, fixtures and fittings at cost</td>
<td>5%-20%</td>
<td>Straight line</td>
</tr>
<tr>
<td>Computer equipment at cost</td>
<td>20%</td>
<td>Straight line</td>
</tr>
</tbody>
</table>

(g) Impairment of non-financial assets

Assets with an indefinite useful life are not amortised but are tested annually for impairment in accordance with AASB 136. Assets subject to annual depreciation or amortisation are reviewed for impairment whenever events or circumstances arise that indicate that the carrying amount of the asset may be impaired.

An impairment loss is recognised where the carrying amount of the asset exceeds its recoverable amount. The recoverable amount of an asset is defined as the higher of its fair value less costs to sell and value in use.

The recoverable amount is assessed on the basis of the expected net cash flows which will be received from the assets employment and subsequent disposal. The expected net cash flows have been discounted to present values in determining recoverable amounts.
(h) Employee benefits

(i) Short-term employee benefit obligations

Liabilities arising in respect of wages and salaries, annual leave and any other employee benefits expected to be settled within twelve months of the reporting date are measured at their nominal amounts based on remuneration rates which are expected to be paid when the liability is settled. The expected cost of short-term employee benefits in the form of compensated absences such as annual leave is recognised in the provision for employee benefits. All other short-term employee benefit obligations are presented as payables.

(ii) Long-term employee benefit obligations

Liabilities arising in respect of long service leave and annual leave which is not expected to be settled within twelve months of the reporting date are measured at the present value of the estimated future cash outflow to be made in respect of services provided by employees up to the reporting date.

Employee benefit obligations are presented as current liabilities in the balance sheet if the entity does not have an unconditional right to defer settlement for at least twelve months after the reporting date, regardless of when the actual settlement is expected to occur.

(i) Goods and services tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Tax Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the statement of financial position are shown inclusive of GST.

Cash flows are presented in the statement of cash flows on a gross basis, except for the GST component of investing and financing activities, which are disclosed as operating cash flows.

(j) Comparatives

Where necessary, comparative information has been reclassified and repositioned for consistency with current year disclosures.
NOTE 2: REVENUE AND OTHER INCOME

<table>
<thead>
<tr>
<th></th>
<th>2014</th>
<th>2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sales income</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Retail Income</td>
<td>52,896</td>
<td>62,867</td>
</tr>
<tr>
<td>Club Income</td>
<td>184,565</td>
<td>213,362</td>
</tr>
<tr>
<td>Funding income</td>
<td>1,400,000</td>
<td>1,426,192</td>
</tr>
<tr>
<td></td>
<td>1,637,461</td>
<td>1,702,421</td>
</tr>
<tr>
<td>Other revenue</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Interest income</td>
<td>150,378</td>
<td>148,606</td>
</tr>
<tr>
<td>Other income</td>
<td>13,184</td>
<td>2,128</td>
</tr>
<tr>
<td></td>
<td>163,562</td>
<td>150,734</td>
</tr>
<tr>
<td>Profit on sale of non current assets</td>
<td>6,838</td>
<td>30,781</td>
</tr>
<tr>
<td></td>
<td>1,807,861</td>
<td>1,883,936</td>
</tr>
</tbody>
</table>

The University of South Australia funding is restricted to the condition that such funding is used strictly for the purposes for which such funding is provided and at all times subject to Section 19-38(4) of the Higher Education Support Act 2003.

Club income is set off against club expenditure of $184,565 (2013: $213,362) in the campus related activities expenses in the statement of comprehensive income (see note 3).

NOTE 3: OPERATING PROFIT

Profit has been determined after:

<table>
<thead>
<tr>
<th></th>
<th>2014</th>
<th>2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Club expenses</td>
<td>184,565</td>
<td>213,362</td>
</tr>
<tr>
<td>Depreciation</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- plant and equipment</td>
<td>15,655</td>
<td>22,073</td>
</tr>
<tr>
<td>Bad debts</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- trade debtors</td>
<td>1,171</td>
<td>2,320</td>
</tr>
<tr>
<td>Write off of fixed assets</td>
<td>74,031</td>
<td>38,872</td>
</tr>
</tbody>
</table>

NOTE 4: KEY MANAGEMENT PERSONNEL COMPENSATION

Compensation received by key management personnel of the association

<table>
<thead>
<tr>
<th></th>
<th>2014</th>
<th>2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>- short-term employee benefits</td>
<td>228,484</td>
<td>257,966</td>
</tr>
<tr>
<td>- post-employment benefits</td>
<td>18,857</td>
<td>9,464</td>
</tr>
<tr>
<td></td>
<td>247,341</td>
<td>267,430</td>
</tr>
</tbody>
</table>
NOTE 4: KEY MANAGEMENT PERSONNEL COMPENSATION (CONTINUED)

The board members who held office during the year are contained in the board members' report on page 1. The names of key management personnel during the year are:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Daniel Randell</td>
<td>General Manager</td>
</tr>
</tbody>
</table>

NOTE 5: CASH AND CASH EQUIVALENTS

<p>| | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash on hand</td>
<td>-</td>
<td>92</td>
</tr>
<tr>
<td>Cash at bank</td>
<td>17,770</td>
<td>5,664</td>
</tr>
<tr>
<td>Cash on deposit</td>
<td>4,169,857</td>
<td>4,145,298</td>
</tr>
<tr>
<td></td>
<td>4,187,627</td>
<td>4,151,054</td>
</tr>
</tbody>
</table>

Per clause 5.1 (a) of the funding agreement with the University of South Australia, the association must ensure that the cash and cash equivalents never fall below $3.5 million, unless the University has first agreed and then it must meet any requirements that the University imposes as a condition of its agreement.

NOTE 6: TRADE AND OTHER RECEIVABLES

<p>| | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Trade debtors</td>
<td>900</td>
<td>33,401</td>
</tr>
<tr>
<td>Impairment loss</td>
<td>(400)</td>
<td>(1,400)</td>
</tr>
<tr>
<td></td>
<td>500</td>
<td>32,001</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Other receivables</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Interest receivable</td>
<td>41,292</td>
<td>36,313</td>
</tr>
<tr>
<td>Prepayments</td>
<td>56,974</td>
<td>41,578</td>
</tr>
<tr>
<td></td>
<td>98,266</td>
<td>77,891</td>
</tr>
<tr>
<td></td>
<td>98,766</td>
<td>109,892</td>
</tr>
</tbody>
</table>
NOTE 6: TRADE AND OTHER RECEIVABLES (CONTINUED)

Impairment of trade receivables

Trade receivables are non interest bearing with 30 days terms. An impairment loss is recognised when there is objective evidence that an individual trade receivable is impaired. The impairment losses have been included within Operational - Services expenses in the statement of comprehensive income. All trade receivables that are not impaired are expected to be received within trading terms.

Movements in the accumulated impairment losses were:

<table>
<thead>
<tr>
<th></th>
<th>2014</th>
<th>2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Opening balance at 1 January</td>
<td>1,400</td>
<td>1,400</td>
</tr>
<tr>
<td>Write back of provision</td>
<td>(1,000)</td>
<td>-</td>
</tr>
<tr>
<td>Closing balance at 31 December</td>
<td>400</td>
<td>1,400</td>
</tr>
</tbody>
</table>

NOTE 7: PROPERTY, PLANT AND EQUIPMENT

Plant and equipment

<table>
<thead>
<tr>
<th></th>
<th>2014</th>
<th>2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Plant and equipment at cost</td>
<td>23,433</td>
<td>51,185</td>
</tr>
<tr>
<td>Accumulated depreciation</td>
<td>(9,952)</td>
<td>(33,211)</td>
</tr>
<tr>
<td></td>
<td>13,481</td>
<td>17,974</td>
</tr>
<tr>
<td>Improvements at cost</td>
<td>-</td>
<td>107,795</td>
</tr>
<tr>
<td>Accumulated depreciation</td>
<td>-</td>
<td>(68,924)</td>
</tr>
<tr>
<td></td>
<td>-</td>
<td>38,871</td>
</tr>
<tr>
<td>Motor vehicles at cost</td>
<td>25,778</td>
<td>-</td>
</tr>
<tr>
<td>Accumulated depreciation</td>
<td>(132)</td>
<td>-</td>
</tr>
<tr>
<td></td>
<td>25,646</td>
<td>-</td>
</tr>
<tr>
<td>Furniture, fixtures and fittings at cost</td>
<td>9,336</td>
<td>9,336</td>
</tr>
<tr>
<td>Accumulated depreciation</td>
<td>(8,991)</td>
<td>(8,818)</td>
</tr>
<tr>
<td></td>
<td>345</td>
<td>518</td>
</tr>
<tr>
<td>Computer equipment at cost</td>
<td>16,954</td>
<td>15,672</td>
</tr>
<tr>
<td>Accumulated depreciation</td>
<td>(12,002)</td>
<td>(9,291)</td>
</tr>
<tr>
<td></td>
<td>4,952</td>
<td>6,381</td>
</tr>
<tr>
<td>Furniture and fittings at cost</td>
<td>55,581</td>
<td>115,086</td>
</tr>
<tr>
<td>Accumulated depreciation</td>
<td>(23,229)</td>
<td>(41,148)</td>
</tr>
<tr>
<td></td>
<td>32,352</td>
<td>73,938</td>
</tr>
<tr>
<td>Total plant and equipment</td>
<td>76,776</td>
<td>137,682</td>
</tr>
</tbody>
</table>
NOTE 7: PROPERTY, PLANT AND EQUIPMENT (CONTINUED)

(a) Reconciliations

Reconciliation of the carrying amounts of property, plant and equipment at the beginning and end of the current financial year

<table>
<thead>
<tr>
<th>Plant and equipment</th>
<th>2014</th>
<th>2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Opening carrying amount</td>
<td>17,974</td>
<td>28,374</td>
</tr>
<tr>
<td>Additions</td>
<td>6,071</td>
<td>-</td>
</tr>
<tr>
<td>Disposals</td>
<td>(4,272)</td>
<td>(5,736)</td>
</tr>
<tr>
<td>Depreciation expense</td>
<td>(6,292)</td>
<td>(4,664)</td>
</tr>
<tr>
<td>Closing carrying amount</td>
<td>13,481</td>
<td>17,974</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Improvements</th>
<th>2014</th>
<th>2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Opening carrying amount</td>
<td>38,871</td>
<td>85,927</td>
</tr>
<tr>
<td>Depreciation expense</td>
<td>-</td>
<td>(8,184)</td>
</tr>
<tr>
<td>Scrapped during the year</td>
<td>(38,871)</td>
<td>(38,872)</td>
</tr>
<tr>
<td>Closing carrying amount</td>
<td>-</td>
<td>38,871</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Motor vehicles</th>
<th>2014</th>
<th>2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Opening carrying amount</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Additions</td>
<td>25,778</td>
<td>-</td>
</tr>
<tr>
<td>Depreciation expense</td>
<td>(132)</td>
<td>-</td>
</tr>
<tr>
<td>Closing carrying amount</td>
<td>25,646</td>
<td>-</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Furniture</th>
<th>2014</th>
<th>2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Opening carrying amount</td>
<td>518</td>
<td>21,623</td>
</tr>
<tr>
<td>Disposals</td>
<td>-</td>
<td>(20,932)</td>
</tr>
<tr>
<td>Depreciation expense</td>
<td>(173)</td>
<td>(173)</td>
</tr>
<tr>
<td>Closing carrying amount</td>
<td>345</td>
<td>518</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Computer equipment</th>
<th>2014</th>
<th>2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Opening carrying amount</td>
<td>6,381</td>
<td>8,064</td>
</tr>
<tr>
<td>Additions</td>
<td>1,203</td>
<td>2,534</td>
</tr>
<tr>
<td>Disposals</td>
<td>-</td>
<td>(1,590)</td>
</tr>
<tr>
<td>Depreciation expense</td>
<td>(2,632)</td>
<td>(2,627)</td>
</tr>
<tr>
<td>Closing carrying amount</td>
<td>4,952</td>
<td>6,381</td>
</tr>
</tbody>
</table>
NOTE 7: PROPERTY, PLANT AND EQUIPMENT (CONTINUED)

(a) Reconciliations (Continued)

Fixtures and Fittings
Opening carrying amount 73,938 80,444
Disposals - (80)
Depreciation expense (6,426) (6,426)
Scrapped during the year (35,160) -
Closing carrying amount 32,352 73,938

(b) Property, plant and equipment pledged as security

Property, plant and equipment has not been pledged as security during the 2014 financial year.

(c) Impairment loss

No impairment losses have been recognised in relation to property plant and equipment.

NOTE 8: TRADE AND OTHER PAYABLES

CURRENT
Trade creditors 54,064 62,950
Other creditors 9,994 -
GST credits 16,193 32,810
Other payables 72,310 86,950
Accrued expenses 25,272 24,030
Revenue received in advance 7,944 -
185,777 206,740

NOTE 9: BORROWINGS

CURRENT
Bank overdraft 3,217 -
NOTE 10: PROVISIONS

<table>
<thead>
<tr>
<th></th>
<th>2014</th>
<th>2013</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>CURRENT</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Annual leave</td>
<td>48,778</td>
<td>49,128</td>
</tr>
<tr>
<td><strong>NON CURRENT</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Long service leave</td>
<td>19,776</td>
<td>25,610</td>
</tr>
<tr>
<td>Other</td>
<td>4,001</td>
<td>77,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>68,554</td>
<td>74,738</td>
</tr>
</tbody>
</table>

(a) Aggregate employee benefits liability
(b) Number of employees at year end

7
8

NOTE 11: CASH FLOW INFORMATION

(a) Reconciliation of cash

<table>
<thead>
<tr>
<th></th>
<th>2014</th>
<th>2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash on hand</td>
<td>-</td>
<td>92</td>
</tr>
<tr>
<td>Cash at bank</td>
<td>17,770</td>
<td>5,664</td>
</tr>
<tr>
<td>At call deposits</td>
<td>4,169,857</td>
<td>4,145,298</td>
</tr>
<tr>
<td>Bank overdrafts</td>
<td>(3,217)</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>4,184,410</td>
<td>4,151,054</td>
</tr>
</tbody>
</table>

(b) Credit standby arrangements with banks

<table>
<thead>
<tr>
<th></th>
<th>2014</th>
<th>2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Credit facility</td>
<td>30,000</td>
<td>125,000</td>
</tr>
<tr>
<td>Amount utilised</td>
<td>(3,217)</td>
<td>(61)</td>
</tr>
<tr>
<td>Unused credit facility</td>
<td>26,783</td>
<td>124,939</td>
</tr>
</tbody>
</table>

The major facilities are summarised as follows:

- Available limit for asset finance from NAB in 2013 $95,000 and in 2014 nil
- National Business Visa Facility $30,000 2013 and 2014

NOTE 12: CONTINGENT LIABILITIES

A contingent liability that existed in the prior year in relation to litigation was finalised in the current year.

As part of the funding agreement the university may require refund to the university any part of the funded amount that is unexpended and uncommitted for funded services at the end of a funding period.
NOTE 13: EVENTS SUBSEQUENT TO REPORTING DATE

There has been no matter or circumstance, which has arisen since 31 December 2014 that has significantly affected or may significantly affect:

(a) the operations, in financial years subsequent to 31 December 2014, of the association, or
(b) the results of those operations, or
(c) the state of affairs, in financial years subsequent to 31 December 2014, of the association.