

USASA Board Meeting Minutes
14 June 2016, 6.30pm
City West Catherine Helen Spence Building CS5-09

Attendees: Carey Moore (President), Izik Nehow (Vice President), Nick Li, Valérie Baya, Sophie Murray, Jue Wang, Joshua Schneider, Luke Rogers, Tom Browne (joined meeting at 6.40pm), Lisa Bennetts, Christopher Ghan, Kayla Dickeson, Kemal Brkic, Tammy Masters, Daniel Randell (General Manager), Jason Bilberry (Policy & Research Officer)

Advisor: Arthur Siow

UniSA Observer: Allan Tabor

Minute Secretary: Michelle Battams

The President declared the meeting open at 6.34pm.

1. Meeting Opening

1.1 Acknowledgement of Country

The Board of USASA respects the Kaurna, Boandik and Barngarla Peoples' spiritual relationship with their country and that today we meet on the land of the Kaurna people, and recognise the Kaurna people as the custodians on the land where we meet. We recognise and respect their cultural heritage, beliefs and relationship with the land and acknowledge that they are of continuing importance to these people living today. We recognise the land from which Kemal travels from is the land of the Barngarla people and Tammy joins us from the land of the Boandik people.

1.2 Apologies

1.2.1. The President noted the apologies of Nick Anderson (advisor) and Tammy Masters. The President moved a motion that the apologies of Nick Anderson and Tammy Masters be noted and accepted; the motion was seconded by Christopher Ghan. The motion was carried unanimously.

1.2.2. Sophie Murray (May Meeting)

The President moved a motion to accept the apology of Sophie Murray from the May 2016 meeting; the motion was seconded by Kayla Dickeson. The motion was carried unanimously.

1.2.3. Lisa Bennetts (May Meeting)

The President moved a motion to accept the apology of Lisa Bennetts from the May 2016 meeting; the motion was seconded by Kayla Dickeson. The motion was carried unanimously.

The President moved the agenda to special presentations

2. Special Presentations

2.1 Examinaide - Stephanie Jarema

Stephanie Jarema gave an overview of Examinaide and the expectations of USASA Board volunteers working at Examinaide.

The President thanked Stephanie for the presentation.

2.2 Office of Academic Integrity - Vanessa Byrt-Trenorden, Student Ambassador

Vanessa Byrt-Trenorden presented on the role of the Office of Academic Integrity, which has been recently created through the Business School. Vanessa advised that she is giving presentations across UniSA to promote awareness of the Office and the services available to students. The intention is to roll out to other schools, following a trial period through the Business School. The presentation to the USASA Board focused on what is required of Board members when they are asked to be an advocate in a formal academic integrity inquiry.

The Board noted that information about academic integrity is introduced at lectures across UniSA in all disciplines.

The President thanked Vanessa for the presentation.

The President moved to resume the meeting at agenda item 1.3.

1.3 Previous Minutes

1.3.1 Confirmation

Arthur Siow requested the following amendments to the minutes of the meeting held on 9 May 2016:

- o Item 4.1 Respect. Now. Always Campaign. ‘

‘Arthur noted that if an incident...SAPOL would not release statistics...’, should state that ‘*Arthur noted that if an incident...SAPOL would not release **specifics***’.

- o Item 6.4.1 Education and Welfare Committee Report.

‘Arthur reminded Board members that if the rules...the Board funding will be at risk..’, should state ‘*Arthur reminded Board members that if the rules...the **USASA** funding will be at risk*’.

- o Item 6.4.2 Governance Committee

‘Arthur Siow advised that he has developed topics for the Constitutional review...’, should state ‘*Arthur Siow advised that topics have been developed for the Constitutional review...*’

The President moved that the minutes of the previous meeting held on 9 May 2016 be accepted with the above amendments; the motion was seconded by Luke Rogers. The motion was carried unanimously.

1.3.2 Matters Arising/Action Log

The Board noted the action log.

3. Matters for Decision

3.1 Student Consultation on SSAF

The Board noted the paper.

3.2 National Union of Students Student Safety Campaign

Luke Rogers moved the motion that the USASA Board give in-principle support for the NUS Student Safety Campaign and that USASA will work with the university to promote the policies and processes that are already in place to manage student safety, sexual

harassment and assault. Kayla Dickeson seconded the motion. The motion was carried unanimously.

3.3 Education Conference - Kayla Dickeson and Izik Nehow

The President moved a motion to approve the funding request for Kayla Dickeson and Izik Nehow to attend the Education Conference; the motion was seconded by Luke Rogers. The motion was carried unanimously.

The President noted that due to their previously approved attendances at conferences Kayla Dickeson, Izik Nehow and Valérie Baya will be absent for the next USASA Board meeting and leave is automatically granted.

3.4 Clubs Committee Terms of Reference

Luke Rogers moved the motion that the revised terms of reference be accepted; the motion was seconded by Tom Browne. The motion was carried unanimously.

On a point of order, Arthur Siow requested that the terms of reference be submitted to the Governance Committee prior to being considered by the USASA Board.

3.5 Counter measure to address the May 2016 interest rate cut

The President moved the motion that honoraria be kept at the same rate until the end of the financial year; the motion was seconded by Nick Li. The motion was carried nine votes to three.

3.6 2017 Budget Preparation and Approval Process

The USASA Board agreed that a special board meeting will be held on the afternoon of 5 July 2016 to approve the final budget, and absentees can appoint a proxy.

The President moved a motion to appoint a special executive to approve the budget, the motion was seconded by Christopher Ghan. The motion was carried unanimously.

The President moved a motion to appoint Nick Li, Izik Nehow, Carey Moore and Kayla Dickeson as the special executive to approval the final budget, the motion was seconded by Tom Browne. The motion was carried unanimously.

The President asked the USASA Board to note that the executive committee does not hold any special power.

4. Matters for Noting/Information

The USASA Board noted all reports with the exception of those starred.

4.1 President's Report*

The President highlighted the following from his report:

- UniJam was informative and the President noted USASA's active participation.
- The President noted general dissatisfaction on the Whyalla campus, and some confusion about USASA's role. The idea of an external student representative was raised with the President.
- The President attended the post-Federal budget review luncheon and noted the considerable support that UniSA demonstrated toward its students.
- Meeting with Caleb Pattinson (Education Officer), FUSA was positive. Cross pollination between UniSA and FUSA will be enhanced moving forward. The President will extend an invitation to USASA Board members to meet Caleb at a later date.

4.2 General Manager's Report

4.3 Board Members Reports

4.4 Committee Reports

4.4.1 Clubs

4.4.2 International*

The President noted the street soccer initiative with Adelaide University, Flinders University and UniSA and the positive outcomes for international students.

4.4.3 Governance

4.4.4 Education & Welfare

4.4.5 Womens

4.5 Pro Vice Chancellor Response to SSAF Queries

4.6 Finance Report

5. Any other business

5.1 USASA Constitution-Objectives

Izik advised that USASA Board members are asked to comment and make suggestions about the objectives and identify any gaps.

The USASA Board agreed to forward responses by 5pm Friday 17 June 2016 to Izik for submission to the next board meeting.

5.2 Standing Orders

Izik Nehow moved the motion to accept the standing orders; Lisa Bennetts seconded the motion. The motion was passed six to four.

The President noted that the standing orders will be used commencing next meeting.

5.3 Academic Board Committee

Following a secret ballot, the President moved a motion that Sophie Murray be appointed to the committee.

Luke Rogers flagged that he may need to resign from his position on the Committee due to external factors.

5.4 Conference/Workshop July 2016 – Proposal to be put to USASA Board

Valérie Baya advised that she will bring a proposal to the next USASA Board meeting regarding attending a conference on 21 & 22 July 2016, organised by the University of Melbourne.

5.5 O Week

Daniel Randell advised that O Week will be held 18-22 July. USASA will have basic presence at each campus, information on this will be circulated via email. Daniel requested that volunteers are required to assist in O Week.

5.6 General Manager Contract

The president moved a motion that a sub-committee be formed consisting of Nick Anderson, Carey Moore, Arthur Siow, Nick Li and a university representative, to consider the renewal of the general manager's contract; the motion was seconded by Luke Rogers. The motion was carried unanimously.

6. Closure

6.1 Next meeting

The next meeting of the USASA Board will be held on 4 July 2016 at 6.30pm.

6.2 Meeting close

The meeting closed at 9.37pm.