



Minutes of the USASA Board Meeting

Monday 4 September 2017

6.00pm Jeffrey Smart Building JS6013

Present: Kayla Dickeson: President and Meeting Chair

Board Members: Han Nguyen, City East Rep
Natansh Modi, City East Rep
Ryan Kennealy, City West Rep
Louise Kyriaki, Post Grad Rep
Jordan Mumford, Mawson Lakes Rep
Ryan Colsey, Magill Rep
Jordan-Leigh Graeber
Jivan Jothi,
Zahra Darwishi,
Carey Moore
Kemal Brkic, Whyalla Rep
Daniel Randell: General Manager

Advisors: Arthur Siow, Legal Advisor

Observer: Allan Tabor, Director Student and Academic Services
Bridget Laffy: Student Representative Support Officer

Minute Secretary: Suzanne Heaton

Apologies: Julie Baum
Luke Le

The President declared the meeting open at 6.00pm.

1. Meeting Opening

1.1 Acknowledgement of Country

The Board of USASA respects the Kurna and Barngarla Peoples' spiritual relationship with their country and that today we meet on the land of the Kurna people and recognise the Kurna people as the custodians on the land where we meet. We recognise and respect their cultural heritage, beliefs and relationship with the land and acknowledge that they are of continuing importance to these people living today.

The Chair requested a round table introduction for new members Jordan-Leigh Graeber and Zahra Darwishi.

1.2 Apologies

Luke Le requested leave from the Board for attending the September 2017 Board meeting he was rostered on Monday from 4 pm to 8 pm to volunteer at the Royal Adelaide Show.

The Board discussed the importance of noting Board meeting dates at the beginning of the year, however, as Luke has not been on the Board since the beginning of the year he may have booked other events before becoming the International Rep on this Board.

It was also noted that there are many opportunities to volunteer throughout the year and Board attendance should take priority.

Motion: That Luke Le's apology be accepted

A vote was undertaken:

Moved: Kayla Dickeson Seconded: Carey Moore

Those in favour = 7

Those against = 4

Therefore, the motion was carried to accept Luke Le's apology.

The President advised she had received an email on 4 September 2017 from Julie Baum for the Board to accept her apology from attending the September 2017 Board meeting.

It was agreed this should be included and discussed at the October 2017 Board meeting.

1.3 Conflicts of Interest

The President stated:

'that all Members and officers in attendance declare that they have read and considered all papers within this agenda that require decision making and have no known conflict of interest or potential conflict of interest with respect to those matters.'

1.4 Previous Minutes

1.4.1 Confirmation – 7th August 2017 Minutes

With regard to 2.2 - Magill Representative Vacancy Louise advised she did not move this item and it should be noted it was in fact, Ryan Kennealy with two abstentions noted and not all were in favour.

Motion: Following the amendments referred to above the Minutes of the Board Meeting dated August 2017 be accepted as an accurate record of the meeting.

Moved: Kayla Dickeson Seconded: Jordan Mumford

Abstention: 1

The Board accepted the record of the August 2017 Board minutes as a true and correct record.

1.4.2 Matters Arising/ Action Log

1.4.2.1

USASA Online

Completed

Kayla advised a meeting had been held to discuss USASA online. This was being used to raise issues around the quality of online services student have access to and would be extending the services to include IT and Library support.

DPTI

Ryan requested this item be removed.

Special Consideration

This item is to be removed

ENTEXT

Deferred

Education Conference

Complete

Election Time Line

Ongoing

Magill Representative Vacancy

Complete

Club Sponsorship

This was being reviewed as an organisational wide sponsorship

Complete

International Sub Committee – CISA Affiliation

Ongoing

1.5 Items for Starring

1.5.1 Events and Marketing Committee Meeting Minutes

1.5.2 Women's Committee

1.5.3 Carey Moore's Report

1.5.4 Board Member's Reports

1.5.5 General Manager's Report (Clubs)

Motion: That the above un-starred items be noted and all un-starred items be approved.

Moved: Kayla Dickeson Seconded: Natansh

Abstentions Zahra Darwishi

2. Matters for Decision

2.1 Academic Board Vacancy (Kayla)

It was recommended to the Board that USASA appoints a Board Member to Academic Board due to Monamee's resignation.

Jordan Mumford nominated for the role and was appointed.

2.2 Election Regulations (Governance Committee)

The Governance Committee has been reviewing the USASA Electoral Regulations 2017. This has been with a view to make the counting and redistribution process more transparent, clearer for the Returning Officer and electoral officials, and to promote democratic practices.

Motion: That the Board accepts the recommendation of the Governance Committee and approves all amendments to the Electoral Regulations.

Moved: Kayla Dickeson Seconded: Louise Kyriaki

All in favour and the motion was carried

3. Matters for Discussion

3.1 In Camera Item

Deferred to the end of the meeting

4. Matters for Noting

4.1 President's Report

The President's Report was taken as read.

4.2 General Manager's Report

Ryan Colsey asked for clarification on the incidents contained within the General Manager's Report. Daniel advised this is being an ongoing issue and is continuing to be discussed with Facilities Management and he is arranging a meeting with Director of Facilities and will discuss further including the procedures and policies.

Daniel also discussed the importance through an ongoing consultation process the retail management plan with regard to students having places to go including eating spaces and clubs spaces.

4.3 Finance Report

The Finance Report was taken as read.

4.4 Board Members' Reports

The Board Member's Reports were taken as read with the following discussed further:

4.4.1 Carey Moore's Report

Carey advised he had included a line within his report which needed to be taken out [para beginning with in the upcoming months; 4th para] regarding the Brekky Bar which will not take place now.

Ryan C advised he had the same error and would change accordingly.

4.4.2 Louise Report

Louise advised she would have her paper on CAPA [Council of Postgraduate Associations] for the next board meeting.

4.4.3 Ryan Kennealy's Report

Ryan advised he would be putting the finishing touches to the Cyclist Facilities Audit report and would be included for the next Board meeting.

Daniel requested the report be forwarded to Tracy and Rebekka once completed.

Ryan also referred to an item not include within his report with regard to Kayla, Daniel and himself attending Student Partnerships conference and was a good opportunity to hear from other Universities. More detail will be included in next month's Board report.

4.5 Committee Meeting Minutes

4.5.1 Education Committee 3 August

The Education Committee Report was taken as read.

4.5.2 Events and Marketing Committee 15 August

Nantash advised it was discussed to discontinue this Committee and it was unanimously approved to do so. Daniel further advised this Committee is in fact redundant hence the decision to discontinue.

Louise advised the Governance Committee had met prior to the Board meeting and it was decided to approve and endorse this recommendation.

Motion: That the Board accept the Events and Marketing Committee be discontinued.

Moved: Natansh Seconded: Louise Kyriaki

All being in favour, the motion was carried.

4.5.3 Governance Committee 7 August

The Governance Committee report was taken as read.

4.5.4 International Committee 31 July

The International Committee report was taken as read.

4.5.5 Women's Committee 7 August

Louise advised Unitopia stall will be held and requested any male board members to assist. If interested to contact Louise and if interested there will be training undertaken.

4.6 NUS Education Conference (Kayla and Natansh)

Natansh referred to his report and advised they had received good feedback.

Ryan Kennealy questioned some feedback in relation to students complained the session was unproductive, sessions starting late and finishing early, etc. Natansh advised he looked at the students who took a confident approach and engaged with the Conference as those that did not engage were not relevant.

Kayla advised that the document tabled in her report would be included within the Clubs Strategic Plan with specific suggestions including base-line funding.

4.7 NOWSA Conference (Kayla)

Kayla advised the Conference is held annually and this year was the 30 year anniversary. It was most important to come together with other women and student representatives.

5. Any Other Business

5.1 HRC Sexual Assault Survey Panel

Kayla advised a panel would be held on 5 September 2017 from 5.00pm – 7.00pm. All interested are to register online.

5.2 Sexual Violent Action Group Community Fair

Community Fair would be held 5 September 2017 between 11.00am – 2.00pm.

5.3 Committee Membership

Louise gave a general reminder for any Board members who would like to join a Committee to please contact the convenor for that committee.

5.4 Club Committee

Ryan Kennealy advised he had made the decision to step down from the Club Committee.

6. Meeting Closure

6.1 Next Meeting

The Chair advised that the next meeting would be held on Monday 9 October 2017.

6.2 Meeting Closed

The Chair declared the meeting closed at 7.40pm.