

Minutes of the USASA Board Meeting

Monday 7 August 2017

6.00pm Jeffrey Smart Building JS6013

Present:	Kayla Dickeson: President and Meeting Chair
Board Members:	Monamee Ishika, City West Rep Ryan Kennealy, City West Rep Louise Kyriaki, Post Grad Rep Jordan Mumford, Mawson Lakes Rep Han Nguyen, City East Rep Natansh Modi, City East Rep Ryan Colsey, Magill Rep Luke Le, Mawson Lakes Jivan Jothi, Mawson Lakes [via Skype] Julie Baum, Mount Gambier Rep, [via phone] Daniel Randell, General Manager Nick Anderson, Finance Advisor Arthur Siow, Legal Advisor Bridget Laffy, Student Representative Support Officer
Apologies:	Natansh Modi, City East Rep Kemal Brkic, Whyalla Rep Jordan-Leigh Graeber, ATSI Rep
Observers:	Allan Tabor, Director Student and Academic Services
Minute Secretary:	Suzanne Heaton

The President declared the meeting open at 6.02pm.

1. Meeting Opening

1.1 Acknowledgement of Country

The Board of USASA respects the Kurna and Barngarla Peoples' spiritual relationship with their country and that today we meet on the land of the Kurna people and recognise the Kurna people as the custodians on the land where we meet. We recognise and respect their cultural heritage, beliefs and relationship with

the land and acknowledge that they are of continuing importance to these people living today.

1.2 Apologies

The Chair noted the apologies of:

- Natansh Modi, City East Rep

Motion: Natansh Modi apology be accepted by the Board

Moved: Kayla Dickeson Seconded: Jordan Mumford

- Kemal Brkic, Whyalla Rep

Kemal's apology was approved in a previous Board meeting

- Jordan-Leigh, Graeber

The Chair advised Jordan Leigh had been appointed to the Board in May 2017, however, had not provided reports or attended a Board meeting to date.

There was no motion raised to accept Jordan-Leigh's apology.

1.3 Conflicts of Interest

The Chair stated:

'that all Members and officers in attendance declare that they have read and considered all papers within this agenda that require decision making and have no known conflict of interest or potential conflict of interest with respect to those matters.'

Mr Siow did advise that the Conflict of Interest with regard to this Board refers to *decisions* this Board makes.

1.4 Previous Minutes

1.4.1 Confirmation - 10th July 2017 Minutes

2.5 Should read

Arthur Siow advised the decision should be referred back to the Club Committee for decision.

1.4.2.1 Should read

Ryan Kennealy advised he was also acting as Academic Integrity Ambassador during "O" week.

Motion: Following the amendments referred to above the Minutes of the Board Meeting dated July 2017 be accepted as a true and correct record of the meeting.

Moved: Kayla Dickeson Seconded: Ryan Colsey

1.4.2 Matters Arising/ Action Log

2.2 Students for Academic Review

Applications closed on Friday. Bridget will be contacting and advising further regarding what next. Bridget and Kayla to have a conversation regarding the recruitment process. Training will occur in week 5 or 6 and students will be advised.

This matter is now complete.

3.2 UniSA Online

Kayla advised she will draft a response in conjunction with the General Manager and Student Representative Support Officer to be sent to Board Members for further feedback.

2.4 ENTEXT

Allan advised no further changes to the policy will be made.

Complete

2.2 Education Conference

Kayla advised her and Natansh will provide a report back about their attendance at the NUS Education Conference

1.4.2 Catch ups

It was agreed to extend the student Catch-ups trial to an ongoing venture

2.3 Election Timeline

Ongoing

2.3 Election regulation

Discussion will take place at the September 2017 Board meeting.

2.5 Socialist Alternative

Complete

1.5 Items for Starring

Item 4.5.3 Governance Committee Minutes and Item 4.2 General Manager Report be added to the starred items.

Motion: That the unstarred items be noted.

Moved: Kayla Dickeson Seconded: Louise Kyriaki

All were in favour and the Motion was carried.

2. Matters for Decision

2.1 Clubs Sponsorship Policy

Rebekka Rechten (Activities Coordinator) and Tegan Jardine (Club Support Officer) have created a policy to ensure that the fundraising activities of USASA Clubs will be appropriately regulated through the consideration of risk and that the actions of clubs will not inadvertently bring the association into disrepute. This policy also aims to protect individual club members from becoming personally liable for any undertakings they make on behalf of a club.

Kayla advised this had been discussed in the Governance Committee earlier and this is now to be withdrawn from the Board Meeting.

Arthur advised this Policy should be an organisation wide policy as Clubs are considered committees of the Board and suggested this Item be removed from consideration at this time.

2.2 Magill Representative Vacancy

There is currently a vacancy in the position of Magill Campus Representative. An election was organized in April for two vacant positions; however only one nomination was received and one position is still vacant. The President received an expression of interest from former Board Member, Carey Moore (President 2016).

Proposal

That the Board reviews the Expression of Interest and decides whether to appoint Carey to the position of Magill Campus Representative

Motion: That the Board agree to appoint Carey Moore as a Representative of the Magill Campus.

 That Bridget contact Carey to advise him of the appointment.

Moved: Ryan Kennealy Seconded: Ryan Colsey

There were 2 abstentions and the motion was carried.

2.3 In-Camera Item

This Item was deferred until the end of the meeting.

2.4 BBQ at Magill

Ryan advised the purpose of the BBQ would be to promote the new Magill Facebook Group that we're relaunching and trying to promote (<https://www.facebook.com/groups/UniSAMagillHub/>). The BBQ would be a good

way to promote USASA as well as give students a chance to have a chat with their representative.

Louise raised discussion regarding the requested budget of \$60.75 and suggested it should be increased to \$120.00 and Ryan to arrange closer to the date what to buy.

It was also suggested that Ryan arrange for attendees to be able to click on a link / app and to show on their phone prior to receiving BBQ.

discuss closer to the date of the BBQ

Motion: That the budget be approved at \$120.00

Moved: Kayla Dickeson Seconded: Louise Kyriaki

All were in favour and the motion was carried.

3. Matters for Discussion

3.1 International Students Completion Letters

Monamee explained to the Board to be aware of the completion letter which is one of the important documents that any international student would need to submit for immigration purpose. Any misrepresentation in the document can impact the visa outcome in a negative way, which would eventually impact their future career negatively as well. Hence, it is crucial that when the university is issuing an official letter for any student (specifically international student) they consider each upon its specific context and the student get the adequate support in the first instance without any additional stress and/or time lag.

Allan advised he had discussed this issue with Campus Central and a process is now in place if a student does slip through the system it will be highlighted and a letter will be reissued

3.2 CISA Disaffiliation

Kayla advised CISA was inaugurated through the joint efforts of the National Union of Students (NUS), Council of Australian Postgraduate Associations (CAPA) and the Australian Federation of International Students (AFIS) to form a unified voice for all international students. They are not aligned with any particular political party, which allows them the freedom to openly and freely advance their position on issues for the betterment of all international students. They are a not-for-profit and non-political body, which gives students the freedom to openly and freely advance a student position on, issues for the betterment all international students in Australia. They currently represent Undergraduate, Postgraduate, VET/TAFE Foundation and ELICOS institutions. CISA's vision is to be recognised as a holistic voice for international students in Australia by the local, national and international community.

Kayla advised she had attended a Conference during the mid semester break and issues were raised around bullying and harassment. Kayla advised from her personal observations and opinions, it would be a shame for international students at UniSA be represented by student leaders who support bullying, racism and sexism.

Discussion took place regarding USASA affiliation with CISA based on Kayla's observations and concerns.

Luke advised it was important to keep the affiliation as it was helpful for international students to be heard as CISA has a stronger voice. He suggested to keep the affiliation for another year and then review.

It was agreed that a letter be sent to CISA to express concerns and also to request an explanation of what the membership monies did provide.

Motion: That the paper provided by Valerie Baya regarding CISA Disaffiliation be provided to the International Student Board.

That this Board, via the International Representative advise a letter will be drafted to CISA and request input from them.

That the Finance Committee be requested to provide a list of Affiliation membership to the Board for review.

Moved: Kayla Dickeson Seconded: Jivan Jothi

All were in favour and the motion was carried.

4. Matters for Noting

4.1 President's Report

The President's Report was taken as read.

4.2 General Manager's Report

The General Manager's Report was taken as read with Daniel giving a more detailed overview of the Birmingham Travel Report.

4.3 Finance Report

The Finance Report was taken as read.

4.4 Board Members' Reports

The Board Member's Reports were taken as read.

Each Board members referred to their report and gave a verbal report on matters to be highlighted.

4.5 Committee Meeting Minutes

4.5.1 Clubs Committee 11 July

Noted

4.5.2 Finance Committee 12 July

Noted

4.5.3 Governance Committee 10 July

Noted.

Daniel highlighted the Parental Leave Policy which had been updated.

4.5.4 Welfare Committee 12 July

Noted

4.5.5 Women's Committee 10 July

Noted

4.5.6 Executive Committee 21 July

Noted

5. Any Other Business

Monamee Announcement

Monamee advised she had now completed her studies and had been offered full time employment within the University and as such, would be resigning from her position on this Board.

Monamee thank everyone for their support and advised it had been a very valuable experience.

Ryan, on behalf of the Board, thanked Monamee for the fantastic work she had done as a City West Representative and it had been a pleasure to share with her and wished Monamee the best of luck for the future.

5. Any Other Business

5.1 Open Day

Kayla advised Open Day would be held on 20 August and requested a few more Board were needed. Board members to advise Kayla or Tracy Wellen if they are able to attend.

5.2 Student and Amenities Submissions

Kayla requested Board members to get involved. Kayla to re-send her email with the details to all Board members. Board members to reply as soon as possible as submission are due on Wednesday.

5.3 Board Representative Achievements

Kayla requested Board members to provide a brief overview of their achievements for 2017.

6. Meeting Closure

6.1 Next Meeting

The Chair advised that the next meeting would be held on Monday 4 September 2017.

6.2 Meeting Closed

The Chair declared the meeting closed at 7.51pm.