

## USASA Board Meeting Minutes

4 July 2016, 6.30pm

Jeffery Smart Building-JS6-13

Attendees: Carey Moore (President), Sophie Murray, Jue Wang, Joshua Schneider, Luke Rogers, Tom Browne, Lisa Bennetts, Christopher Ghan, Kemal Brkic, Tammy Masters, Daniel Randell (General Manager), Jason Bilberry (Policy & Research Officer), Izik Nehow & Kayla Dickeson (joined the meeting via teleconference for discussion from item 2.2 onwards)

Advisors: Nick Anderson, Arthur Siow

UniSA Observers: Allan Tabor

Minute Secretary: Michelle Battams

The President declared the meeting opened at 6.30pm.

### 1. Meeting Opening

#### 1.1 Acknowledgement of Country

The Board of USASA respects the Kaurna, Boandik and Barngarla Peoples' spiritual relationship with their country and that today we meet on the land of the Kaurna people, and recognise the Kaurna people as the custodians on the land where we meet. We recognise and respect their cultural heritage, beliefs and relationship with the land and acknowledge that they are of continuing importance to these people living today. We recognise the land from which Kemal travels is the land of the Barngarla people and Tammy joins us from the land of the Boandik people, and Kayla and Izik will be joining us from the land of the Eora people, and acknowledge they are the custodians of that country.

#### 1.2 Apologies

1.2.1. The President noted the apologies of Valérie Baya, Izik Nehow (Vice President), Kayla Dickeson and Nick Li. The President noted that the apologies of the aforementioned had been provided to him prior to the commencement of the meeting.

#### 1.3. Conflicts of Interest

1.3.1 The President asked if any USASA Board members have a conflict of interest regarding any business in this agenda. As no member advised of a conflict of interest the President stated '*That all Members and officers in attendance declare that they have read and considered all papers within this agenda that require decision making and have no known conflict of interest or potential conflict of interest with respect to those matters.*'

#### 1.4. Previous Minutes

##### 1.4.1. Confirmation

The President moved that the minutes of the previous meeting held 14 June 2016 be accepted; the motion was seconded by Tom Browne. The motion was moved unanimously.

#### **1.4.2. Matters Arising/Action Log**

The President advised that he will be meeting with board members on 5 July 2016.

### **2. Matters for Decision**

#### **2.1. Ethno-Cultural Student Conference**

The President moved a motion to approve the recommendation that Valérie Baya attend the Ethno-Cultural Student Conference with the Board to fund Valérie's attendance, noting that a report would be submitted to the Board; the motion was seconded by Luke Rogers. The motion was moved unanimously.

#### **The President moved to agenda item 2.3.**

#### **2.3. USASA Reps Newsletter**

The Board NOTED the item. Daniel will liaise with the university communication department to incorporate an item on activities of USASA into FYI.

#### **Izik Nehow and Kayla Dickeson joined the meeting at 6.52pm via teleconference.**

#### **The President moved to agenda item 2.2.**

#### **2.2. USASA Constitution Objectives**

Izik Nehow moved the motion that the USASA Constitution be revised based on the Board's discussion and submitted to the Governance Committee on Monday 11 July 2016; Luke Rogers seconded the motion. The motion was moved unanimously.

### **3. Matters for Noting/Information (unless starred)**

#### **3.1. General Manager's Report**

The USASA Board noted the General Manager's report.

#### **3.2. Board Members Reports**

The USASA Board noted the Board Members' reports.

### **4. Any other business**

#### **4.1. Academic Board Representation**

Luke Rogers advised that he will be unable to continue as a representative on the Academic Board. Joshua Schneider indicated his interest in taking the vacancy. The USASA Board endorsed Joshua's nomination to the Academic Board.

#### **4.2. Social Media**

Daniel Randell raised the issue of social media being used during USASA Board meetings. Daniel advised that within professional standards of board meetings, it

is important to note that use of social media/communications to external parties is absolutely prohibited. Board papers being read online is acceptable. The Board may briefly access online material that is relevant to the meeting but should inform the chair the reasons for this.

Arthur noted that if standing orders have been agreed, then rules around social media use should be part of the standing orders. The President advised that a paper will be put to the August board meeting to incorporate the rules around social media and confidentiality into the standing orders.

#### **4.3 General Manager Leave of Absence**

Daniel Randell advised that he will be taking a period of leave and noted key work to be finalised before then: the funding agreement, Director of Student Engagement unit meetings and other operational matters. Daniel advised the period of leave will be 4-6 weeks from mid-September. Daniel recommended that an acting General Manager be put in place during this absence. The Board noted Daniel's leave of absence and acting arrangements.

#### **5. In Camera Session**

The USASA Board moved to consider an item in-camera at 8.15pm. The UniSA Observer, the Policy and Research Officer and the Minute Secretary left the meeting.

#### **6. Closure**

##### **6.1. Next meeting**

The next meeting of the USASA Board will be held on 5 July 2016 at 11.10am.

##### **6.2. Meeting close**

The meeting closed at 8.17pm.